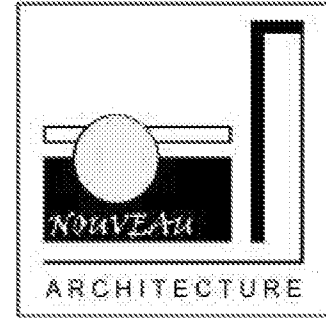




CW/sa/317/01

Planning Department
Arun District Council
Civic Centre
Littlehampton
West Sussex
BN17 5LF

9th January 2020

Dear Sir/Madam

**114 Victoria Drive Bognor Regis PO21 2EJ
PP-08401645**

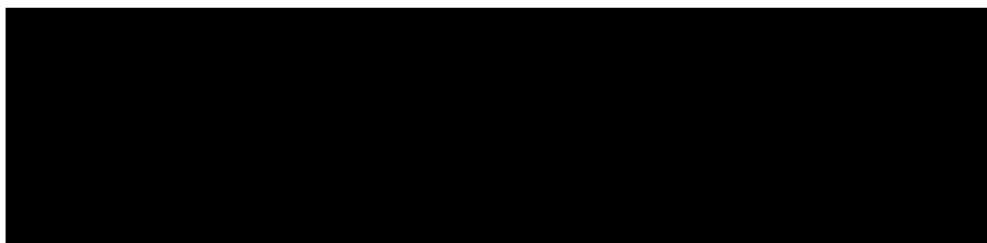
Please find the following information in support of a full planning application for works to the above the above named property.

- 1) Completed application form
- 2) Additional Planning Information Form
- 3) Notice under Article 13
- 4) Nouveau Architecture drawings N317/PL01 – PL07
- 5) Design and Access Statement.

The works comprise the reduction in size of existing flat roof rear extension, new lantern light, changes to fenestration and minor internal changes to layout. Extension of boundary wall on North East Elevation.

With regards to the application fee I spoke with the duty planning officer Ms Lisa Coney and was advised that the application falls within category 10 (£234.00) for which there is no option on the planning portal. As advised I have therefore selected the exemption option and will call your office to make a telephone payment quoting the above planning portal reference.

If you have any queries regarding the submitted information, or require any further information, please do not hesitate to contact me.



Yours faithfully



Chris Westbury
For **Nouveau Architecture**

Enc
Cc. Mrs H Smit

