



Ms ANITA MARTIN
UNITS 13/14
PETERSFIELD BUSINESS PARK
BEDFORD ROAD
PETERSFIELD
GU32 3QA

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Minicom: 01903 732765
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website: www.arun.gov.uk/planning

Our Ref: BR/4/19/A

Your Ref:

**Please ask for:
Sian Eggington
0121 2341390**

Dear Ms Martin

11th January 2019

**Town & Country Planning (Control of Advertisement) (England) Regulations 2007 (as amended)
Application for Consent to Display an Advertisement(s)**

Development Upgrade existing paper advertising panel to double digital advertising panels forming integral part of bus shelter
Location LLOYDS BANK 33 HIGH STREET BOGNOR REGIS

Thank you for your recent application which I received on 9th January 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Confirmation Required: It appears that the correct address for this site is Bus Shelter outside 33-37 Lloyds Bank, High Street. Please confirm this is correct and we can amend your form for you with your permission

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **25th January 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning