



G D Hurren Landscapes Ltd
46 Hazel Road
Bognor Regis
West Sussex
PO22 9DN

Arun District Council
Arun Civic Centre
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Littlehampton
West Sussex BN17 5LF
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Our Ref: BR/44/18/T
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Hurren

16th February 2018

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development Reduce 1 No. Holm Oak, 1 No. Red Oak & 1 No. English Oak.
Location Pagham Court 262 Hawthorn Road Bognor Regis

Thank you for your recent application which I received on 12th February 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please provide measurements, in metres, for the intended crown reductions.

For further guidance on making your tree application please click here.

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **2nd March 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning