

**From:** Simon Davis  
**Sent:** 21 June 2018 16:23  
**To:** 'Robert Tutton'  
**Subject:** RE: 86 Annandale Avenue, Bognor Regis (BR/42/18/PL)

Dear Mr Tutton,

Thank you for your email. I also picked up your voicemail earlier. I am working at home today with no ability to make work calls so I was going to respond to that tomorrow but will attempt to answer your questions now (then if you wish you can call me tomorrow).

I visited the site on the 20<sup>th</sup> March. I had previously advised the agent back in May as to what our recommendation will be (see attached). The decision will be delegated.

I do apologise for the time it is taking to determine the applications. Caseloads here have been excessively high for some time now and recently mine was 80-90 applications. This has created a backlog of overdue applications which I am trying to work through in date order but this is a slow process and in turn creates further delays for newer applications.

We are in the process of employing new staff and this should then help to bring caseloads down. Having said that, I have scheduled time to write up this application tomorrow and I hope to be able to honour this. If I can achieve this then I will need a few days after for my manager to review the decision and so I would be grateful for an extension of time from your client until Friday next week, 29<sup>th</sup> July.

Kind Regards

Simon J Davis MRTPI | Principal Planning Officer, Planning Department, Directorate of Place, Arun District Council |  
Location: Planning, First Floor, Arun Civic Centre, Maltrovers Road, Littlehampton, BN17 5LF  
Internal: 37874 | External: +44 (0) 1903 737874 | E-mail: [simon.davis@arun.gov.uk](mailto:simon.davis@arun.gov.uk)

Visit Arun's web site at [www.arun.gov.uk](http://www.arun.gov.uk)



Save the environment - think before you print.

**From:** Robert Tutton [REDACTED]  
**Sent:** 21 June 2018 15:10  
**To:** Simon Davis; Planning

[REDACTED]  
**Subject:** 86 Annandale Avenue, Bognor Regis (BR/42/18/PL)

Dear Simon Davis

We have been retained by Annandale Developments Ltd to review the progress of planning application BR/42/18/PL, which was validated on 8th February but still stands undecided. It is apparent from our scrutiny of your Council's web-site that no work on this application has been undertaken since the beginning of May. When did you undertake your site visit?

Section 21b-003-20140306 of Planning Practice Guidance states that *'If a valid application is already being considered and it becomes clear that more time than the statutory period is genuinely required, then the local planning authority should ask the applicant to consider an agreed extension of time...Any such agreement must be in writing and set the timescale within which a decision is expected.'* Your website is silent in this regard. We would welcome clarification of your prospective recommendation for this proposal, in order that we may advise whether an extension of time (if requested) should be agreed. Is this application likely to be determined under your delegated powers or must it be made a committee matter?

We note that several objections have been raised by local residents but the Local Highway Authority has not recorded concern at the absence of on-site parking facilities because of the good accessibility of the site to services and public transport.

We have arranged to visit 86 Annandale Avenue on Wednesday 27th June; we would therefore welcome clarification of your intentions for our client's proposal before that date. Thank you.

Kind regards,

**Robert Tutton**  
Director

*Robert Tutton Town Planning Consultants Ltd*  
23 Romsey Avenue, Fareham, Hampshire, PO16 9TR  
[REDACTED]