

HOP Architects Ltd
Cell 12, Cell Block Studios
HMNB Main Road
Portsmouth
PO1 3LJ

Date: 28th March 2022

Please ask for: Maria Tomalova

Tel: 01903 737510

Your Ref:

Our Ref: BR/40/22/NMA

Dear Mr Hopper,

**Section 96A of the Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
(as amended) - Article 10**

Non-material amendment following grant of BR/222/21/PL for the addition of two high level Velux Windows.

Vincent House 75 Highfield Road Bognor Regis PO22 8PD

I refer to your recent application for a Non Material Minor Amendment.

Non-material amendments are considered to be those changes which are insignificant and do not change the intensity, form or description of the original planning permission. They cannot change the intensity of the original planning permission, result in a change to the description of the application or conflict with any conditions of the original permission.

The criteria as to what can be a material amendment are at <https://www.arun.gov.uk/making-a-planning-application/>

It is proposed to introduce two Velux windows in the south-western roof plane of the outrigger. The submitted drawings indicate the high level Velux windows 1850mm sill to finished floor. Therefore the amended plans are acceptable as a non-material amendment under section 96A of the Town and Country Planning Act 1990.

The following drawings are approved and replace the equivalent drawings listed in the approval of BR/222/21/PL:

Existing and Proposed Floor Plans and Elevations Drawing HOP-001-P-REVD

I trust this information is of assistance to you.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning