

Parkers Design  
3 The Peak  
Rowlands Castle  
PO9 6AH

Please ask for: Jonny Cooper  
Email: [jonny.cooper@arun.gov.uk](mailto:jonny.cooper@arun.gov.uk)  
Telephone: 01903 737532  
Our Ref: BR/38/25/PDH  
Your Ref:  
Date: 7th March 2025

Dear Mr Walker,

**Town and Country Planning Act 1990 (As amended)  
Town and Country Planning (General Permitted development) Order 2015 Schedule 2 Part 1 Class A**

**Prior Notification for a Permitted Development (Householder)**

**Development:** Single storey rear extension  
**Location:** 9 Lyon Street Bognor Regis PO21 1BW

Thank you for your recent notification which I received on 7th March 2025. It is being validated by Jonny Cooper who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid notification until the following item(s) have been received or resolved :-

Your application proposes changes to fenestrations at first floor and ground floor level which are not part of the proposed rear extension. Only the rear extension can be considered within this part of the act. Please either amend your plans to include only the rear extension or withdraw this application.

If providing additional documents or information, please email it to: [planning.responses@arun.gov.uk](mailto:planning.responses@arun.gov.uk) with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **21st March 2025** or your notification will be closed as incomplete and where a fee has been paid, I will retain £40.00 (or the entire fee, if less than £40.00) to cover the cost of administering the return. If you have difficulty meeting this deadline please contact the above officer to agree an extension to this time scale. Once the application has been closed, you will need to submit a fresh application if you still want to proceed.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>