



Mr Chris Moore
Sussex Building Consultancy Limited
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Arun District Council
Arun Civic Centre
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Planning General Enquiries
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website: www.arun.gov.uk/planning

Our Ref: BR/324/19/HH
Your Ref:

Please ask for:
Sian Eggington
0121 2341390

Dear Mr Moore

22nd November 2019

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Single storey front and side extension
Location Breeze Belmont Street Bognor Regis

Thank you for your recent application which I received on 19th November 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Form

Please confirm in writing your acceptance of the amended description.

Single storey front and side extension

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **6th December 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning