



HAPA Architects Ltd
82 Hollingdean Terrace
Brighton
East Sussex
BN1 7HA

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: BR/311/17/PL

Your Ref:

**Please ask for:
Miss K Garner
01903 737500 x 37467**

10th January 2018

Dear Mr Stuart Paine

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Full Planning Permission**

Development Internal and external alterations for creation of 16No. flats for use as emergency housing.
Location Aldwick Rest Home 92-94 Aldwick Road Bognor Regis

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Please forward the following as required in the Legal Agreement requirements:

An up to date Official Copy of the Land Registry Title Register.
A Title Plan relating to the Property/Land that is the subject of the Planning Application.
A Plan showing the boundaries of the Property/Land edged red. You may use the location plan that accompanied your planning application with the consent of the copyright owner (e.g. Ordnance Survey).
If the mortgagee is signing the agreement by way of Power of Attorney, a copy of the Power of Attorney showing the name of that person must be provided.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **24th January 2018**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther