BR/308/11

GROVE HOUSE
ELM GROVE
BOGNOR REGIS
WEST SUSSEX
PO21 2SP
9TH DECEMBER 2011

Dear Sir/ Madam,

PLANNING APPLICATION TO CHANGE GROVE HOUSE
REST HOME TO PRIVATE DWELLING.

I will like to submit an application to change Grove House Rest Home to a private dwelling.

The Rest home ceased operation in the year 2000 and social services and the council were informed. However, we did not complete an application to convert to private dwelling.

I am selling Grove House and have accepted the proposed offer made by the buyer. We are both planning to exchange contract and move out on 22nd December depending on the planning application.

There is no external alteration done to the property. The wash basins were removed from each of the 5 bedrooms and beds taken out.

There was no change in design and access to the property.

I know the process takes about 6 weeks but I hope you will be kind enough to speed things so that the buyer and I will exchange contract and move.
Included is a cheque of £335.00 which the fee for the change of use.
Thank you very much.

Yours Sincerely

[redacted]

SYDNEY ADDY

ARUN DISTRICT COUNCIL BR/308/11/