

Application for Planning Permission and listed building consent for alterations,
extension or demolition of a listed building.
Town and Country Planning Act 1990
Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	University Of Chichester
Address line 1	Upper Bognor Road
Address line 2	
Address line 3	
Town/city	Bognor Regis
Postcode	PO21 1HR
Description of site location must be completed if postcode is not known:	
Easting (x)	494178
Northing (y)	99626
Description	

2. Applicant Details

Title	Mr
First name	James
Surname	Baird-Parker
Company name	University of Chichester
Address line 1	University Of Chichester
Address line 2	Upper Bognor Road
Address line 3	
Town/city	Bognor Regis

2. Applicant Details

Country	
Postcode	PO21 1HR
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? ☐ Yes ☐ No

3. Agent Details

No Agent details were submitted for this application

4. Description of the Proposal

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s).

If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.

The proposals for 71 Upper Bognor Road are to re develop it into a multi faith centre for prayer and reflection for use by all students and staff members of the University. There is a need for this on the Universities Bognor Regis campus, the current faith centre is not fit for purpose, it is the size of a small office size. In addition there is no dedicated muslim prayer room with washing facilities, and following the development of the Tech Park this campus is now busier and the demands for such facilities are greater. This proposed development will allow the University to meet these needs in an accessible central location on the campus. In addition a gate through the wall extending to the east of the building to allow access to the proposed new allotments behind this is also being considered. A crude repair to the Bognor Rock wall has been undertaken and the proposal is to create a gateway through this area of modern repair which is of no historical significance. In addition to this the wall will be repaired to a high standard, this development will be more complimentary to the unusual nature of the wall.

In order to satisfy this development the following minor alterations to the listed 71 Upper Bognor Road are proposed, breaking through the original doorway, which is currently a window, to create a new access to the building. The archway will be maintained above the doorway to keep the aesthetic with the door being on the internal skin of the building, over this a lightweight canopy formed of timber and slate will be provided for protection from the elements. The ground level will be sloped up to the new doorway to provide a level access for disabled members of the University. Finally, a small box will be fitted to the outside of the building to allow for card access into the building, in keeping with the other 2 entrances to the building.

The proposal for the wall involves adding a steel gateway through the existing modern repair on the wall and repairing the significant Bognor Rock either side of this. This will involve the removal of 3 courses of Bognor rock from below the modern brick repair but this will be retained and utilised to repair the wall either side of the new gateway. This will be returning the wall to a better state which will compliment the Bognor rock construction more than in its current state.

Has the development or work already been started without planning permission? ☐ Yes ☐ No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
☐ Grade I
☐ Grade II*
☐ Grade II

Is it an ecclesiastical building? ☐ Don't know ☐ Yes ☐ No

6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building? ☐ Yes ☐ No

7. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building? ☐ Yes ☐ No

8. Listed Building Alterations

Do the proposed works include alterations to a listed building? ☒ Yes ☐ No

If Yes, do the proposed works include

a) works to the interior of the building? ☒ Yes ☐ No

b) works to the exterior of the building? ☒ Yes ☐ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ☒ Yes ☐ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ☒ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

The plans and drawings for the alterations can be found in the Design and access statement, and have also been attached to the application to be read in conjunction with the design and access statement

9. Materials

Does the proposed development require any materials to be used in the build? ☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown, clicking 'Add' and filling in all the fields in the popup box.

To correct existing entries, use the 'Edit' link to open the popup box and ensure that all fields are completed.

Other type of material (e.g. guttering) Canopy	
Please provide a description of existing materials and finishes:	N/A
Please provide a description of proposed materials and finishes:	A proposed lightweight pitched canopy over the newly opened doorway to provide shelter from the elements, to be formed from timber and slate to compliment the building

External Doors	
Please provide a description of existing materials and finishes:	Currently a window to the disabled WC
Please provide a description of proposed materials and finishes:	Remove the window and use the existing doorway to create a new access to the building, this will be placed on the internal skin of the opening to maintain the aesthetic of the archway on the external of the building and will be a white, wooden panel door to match the others on the building currently with a keycard access box also on the external of the building

Boundary treatments (e.g. fences, walls)	
Please provide a description of existing materials and finishes:	Modern brick repair
Please provide a description of proposed materials and finishes:	The modern brick repair will be removed and a black steel gate to match another in a different location of the building will be placed, to be set in Bognor Rock to match ther rest of the wall.

Internal Walls	
Please provide a description of existing materials and finishes:	A new internal partition
Please provide a description of proposed materials and finishes:	The internal partition will be a lightweight timber stud wall

9. Materials

Are you supplying additional information on submitted plan(s)/design and access statement:

☐ Yes ☐ No

10. Site Area

What is the measurement of the site area?
(numeric characters only).

10.75

Unit

hectares

11. Existing Use

Please describe the current use of the site

71 Upper Bognor Road is currently being used as staff offices

Is the site currently vacant?

☐ Yes ☐ No

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated

☐ Yes ☐ No

Land where contamination is suspected for all or part of the site

☐ Yes ☐ No

A proposed use that would be particularly vulnerable to the presence of contamination

☐ Yes ☐ No

12. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway?

☐ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☐ No

Are there any new public roads to be provided within the site?

☐ Yes ☐ No

Are there any new public rights of way to be provided within or adjacent to the site?

☐ Yes ☐ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

☐ Yes ☐ No

13. Vehicle Parking

Is vehicle parking relevant to this proposal?

☐ Yes ☐ No

14. Foul Sewage

Please state how foul sewage is to be disposed of:

☒ Mains Sewer

☐ Septic Tank

☐ Package Treatment plant

☐ Cess Pit

☐ Other

☐ Unknown

Are you proposing to connect to the existing drainage system?

☐ Yes ☐ No ☐ Unknown

15. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☐ Yes ☐ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

15. Assessment of Flood Risk

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes ☐ No

Will the proposal increase the flood risk elsewhere?

☐ Yes ☐ No

How will surface water be disposed of?

☐ Sustainable drainage system

☐ Existing water course

☒ Soakaway

☐ Main sewer

☐ Pond/lake

16. Trees and Hedges

Are there trees or hedges on the proposed development site?

☐ Yes ☐ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

☐ Yes ☐ No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of your local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

17. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals. Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species (see guidance note):

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☐ No

b) Designated sites, important habitats or other biodiversity features (see guidance note):

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☐ No

c) Features of geological conservation importance (see guidance note):

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☐ No

18. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☐ Yes ☐ No

Have arrangements been made for the separate storage and collection of recyclable waste?

☐ Yes ☐ No

19. Residential/Dwelling Units

Due to changes in the information requirements for this question that are not currently available on the system, if you need to supply details of Residential/Dwelling Units for your application please follow these steps:

1. Answer 'No' to the question below;
2. Download and complete this supplementary information template (PDF);
3. Upload it as a supporting document on this application, using the 'Supplementary information template' document type.

19. Residential/Dwelling Units

This will provide the local authority with the required information to validate and determine your application.

Does your proposal include the gain, loss or change of use of residential units?

☐ Yes ☐ No

20. All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

☐ Yes ☐ No

21. Employment

Will the proposed development require the employment of any staff?

☐ Yes ☐ No

22. Hours of Opening

Are Hours of Opening relevant to this proposal?

☐ Yes ☐ No

23. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

N/A

Is the proposal for a waste management development?

☐ Yes ☐ No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make it clear what information it requires on its website

24. Hazardous Substances

Is any hazardous waste involved in the proposal?

☐ Yes ☐ No

25. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

☐ Yes ☐ No

26. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☐ The agent
☐ The applicant
☐ Other person

27. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☐ No

28. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

28. Authority Employee/Member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

29. Ownership Certificates and Agricultural Land Declaration

Certificate Of Ownership - Certificate A Certificate under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☒ The applicant
☐ The agent

Title	Mr
First name	James
Surname	Baird-Parker
Declaration date	16/11/2018

☒ Declaration made

30. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	16/11/2018
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