



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Hastoe Housing Association
Marina House
17 Marina Place
Kingsothn
Surrey
KT1 4BH

Your Ref:
Our Ref : BR/295/11/CLP
Please ask for:
Miss K Rawlins
01903 737500 Ext 37314
16th December 2011

Dear Mrs Walters

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010

Application for a Certificate of Lawfulness for Proposed courtyard, opening it up with some pathways, some railings, new shrubs and a wild flower bed.

Beatrice House Northcliffe Road Bognor Regis PO22 8BA

Receipt No P88647	Amount: £ 147.50	VAT Number 193 5586 24
		TOTAL PAID: £ 147.50

Thank you for your recent planning application, which was accepted as a valid application on 15th December 2011. It is being dealt with by Miss K Rawlins who will be able to help you by telephone, should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

If you have not received a decision by 9th February 2012 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Town and Country Planning Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Customer Support Unit, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

Please do not hesitate to contact us if you have any queries.

Yours sincerely