

Application for Planning Permission.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	37
Suffix	
Property name	Wilton House
Address line 1	West Street
Address line 2	
Address line 3	
Town/city	Bognor Regis
Postcode	PO21 1FS
Description of site location must be completed if postcode is not known:	
Easting (x)	493241
Northing (y)	98851
Description	

Removal & replacement of all existing windows & doors to front, side & rear elevations from double glazed timber sash to PVCu windows & doors to match existing in profile & pattern. This application affects the character & appearance of The Steyne, Bognor Regis Conservation Area & may affect the setting of listed buildings

2. Applicant Details

Title	
First name	
Surname	Warner
Company name	Trexcess Ltd.
Address line 1	C/O Parsons Son and Basley
Address line 2	Alma Place, The Estate Office,
Address line 3	11 Lennox Street
Town/city	Bognor Regis
Country	

2. Applicant Details

Postcode	PO21 1LZ
Primary number	07876803289
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	William
Surname	Monaghan
Company name	
Address line 1	13 Easigrove Road
Address line 2	
Address line 3	
Town/city	Sheffield
Country	
Postcode	S10 2NN
Primary number	
Secondary number	
Fax number	
Email	

4. Site Area

What is the measurement of the site area? (numeric characters only).	843
Unit	sq.metres

5. Description of the Proposal

Please describe details of the proposed development or works including any change of use.

If you are applying for Technical Details Consent on a site that has been granted Permission in Principle, please include the relevant details in the description below.

Removal and replacement of existing windows and doors to front, rear and side of property.

Has the work or change of use already started?

☐ Yes ☒ No

3. Existing Use

Please describe the current use of the site

Residential flats.

Is the site currently vacant?

☐ Yes ☒ No

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated

☐ Yes ☒ No

Land where contamination is suspected for all or part of the site

☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination

☐ Yes ☒ No

7. Materials

Does the proposed development require any materials to be used in the build?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material):

Windows	
Description of existing materials and finishes (optional):	White painted timber sliding sash windows.
Description of proposed materials and finishes:	White PVCU sliding sash windows to match existing profile.

Doors	
Description of existing materials and finishes (optional):	Painted timber doors.
Description of proposed materials and finishes:	PVCU doors to match existing profile.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

See drawings '0005_WH_PA_02, 03, 04,05 & 06 '

3. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Are there any new public roads to be provided within the site?

☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

☐ Yes ☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

☐ Yes ☒ No

9. Vehicle Parking

Is vehicle parking relevant to this proposal?

☐ Yes ☒ No

10. Trees and Hedges

Are there trees or hedges on the proposed development site?

☐ Yes ☒ No

10. Trees and Hedges

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

☐ Yes ☒ No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of your local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

11. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☐ Yes ☒ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere?

☐ Yes ☒ No

How will surface water be disposed of?

☐ Sustainable drainage system

☐ Existing water course

☐ Soakaway

☒ Main sewer

☐ Pond/lake

12. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals. Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species (see guidance note):

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

b) Designated sites, important habitats or other biodiversity features (see guidance note):

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

c) Features of geological conservation importance (see guidance note):

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

13. Foul Sewage

Please state how foul sewage is to be disposed of:

- ☒ Mains Sewer
☐ Septic Tank
☐ Package Treatment plant
☐ Cess Pit
☐ Other
☐ Unknown

13. Foul Sewage

Are you proposing to connect to the existing drainage system?

☐ Yes ☒ No ☐ Unknown

14. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☐ Yes ☒ No

Have arrangements been made for the separate storage and collection of recyclable waste?

☐ Yes ☒ No

15. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

☐ Yes ☒ No

16. Residential/Dwelling Units

Due to changes in the information requirements for this question that are not currently available on the system, if you need to supply details of Residential/Dwelling Units for your application please follow these steps:

1. Answer 'No' to the question below;
2. Download and complete this supplementary information template (PDF);
3. Upload it as a supporting document on this application, using the 'Supplementary information template' document type.

This will provide the local authority with the required information to validate and determine your application.

Does your proposal include the gain, loss or change of use of residential units?

☐ Yes ☒ No

17. All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

☐ Yes ☒ No

18. Employment

Will the proposed development require the employment of any staff?

☐ Yes ☒ No

19. Hours of Opening

Are Hours of Opening relevant to this proposal?

☐ Yes ☒ No

20. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Is the proposal for a waste management development?

☐ Yes ☒ No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make it clear what information it requires on its website

21. Hazardous Substances

Is any hazardous waste involved in the proposal?

☐ Yes ☒ No

22. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

22. Site Visit

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☐ The agent
- ☒ The applicant
- ☐ Other person

23. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mr
First name	Martyn
Surname	White
Reference	Principal Conservation Officer

Date (Must be pre-application submission)

08/11/2018

Details of the pre-application advice received

24. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- a) a member of staff
- b) an elected member
- c) related to a member of staff
- d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

25. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Owner/Agricultural Tenant

25. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	Mrs B Moore
Number	
Suffix	
House Name	The Summerhouse
Address line 1	Hotham Park House
Address line 2	
Town/city	Bognor Regis
Postcode	PO21 1HW
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	Miss Victoria Guest
Number	
Suffix	
House Name	33 Barton Croft
Address line 1	Hall Green
Address line 2	
Town/city	Birmingham
Postcode	B28 0UY
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	Mr RJ & Mrs FA Vickery
Number	
Suffix	
House Name	7 The Layne
Address line 1	Elmer
Address line 2	
Town/city	Bognor Regis
Postcode	PO22 6JJ
Date notice served (DD/MM/YYYY)	12/09/2018

25. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	Mr & Mrs Bailey
Number	
Suffix	
House Name	11
Address line 1	Richmond Avenue
Address line 2	
Town/city	Chichester
Postcode	PO19 6BU
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	Susan Rosemary Bayton
Number	
Suffix	
House Name	29 Rushmer Court
Address line 1	The Avenue
Address line 2	Worcester Park
Town/city	Surrey
Postcode	KT4 7EP
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	Mr G Fish
Number	
Suffix	
House Name	21
Address line 1	Downview Road
Address line 2	
Town/city	Yapton
Postcode	BN18 0HL
Date notice served (DD/MM/YYYY)	12/09/2018

25. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	Christopher J Tew & Victoria Jane Tew
Number	
Suffix	
House Name	5a
Address line 1	Brunswick Terrace
Address line 2	
Town/city	Hove
Postcode	BN3 2HN
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	Mr N Spinney & Mrs C Munro
Number	
Suffix	
House Name	148
Address line 1	Nutfield Road
Address line 2	
Town/city	Merstham
Postcode	RH1 3HG
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	Mr C W Childs
Number	
Suffix	
House Name	1 Crofton Manor
Address line 1	Derby Road
Address line 2	
Town/city	Haslemere
Postcode	GU27 1FB
Date notice served (DD/MM/YYYY)	12/09/2018

25. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	Mr & Mrs Botwright
Number	
Suffix	
House Name	11
Address line 1	Ledra Drive
Address line 2	
Town/city	Pagham
Postcode	PO21 4PF
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	S Genkov & F Genkova
Number	
Suffix	
House Name	Flat 11
Address line 1	Wilton House
Address line 2	37 West Street
Town/city	Bognor Regis
Postcode	PO21 1FS
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	Mr R Gayle
Number	
Suffix	
House Name	11
Address line 1	Leonora Drive
Address line 2	
Town/city	Bognor Regis
Postcode	PO21 3NW
Date notice served (DD/MM/YYYY)	12/09/2018

25. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	Alliance Home Care (Learning Disabilities) Ltd.
Number	
Suffix	
House Name	52
Address line 1	High Street
Address line 2	
Town/city	Dormansland
Postcode	RH7 6PY
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	Mr Ian Soulsby
Number	
Suffix	
House Name	4
Address line 1	Brunel Way
Address line 2	Segensworth East
Town/city	Fareham
Postcode	PO15 5TX
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	Ms Mariyana Stoyanova Gramova
Number	
Suffix	
House Name	Flat 16
Address line 1	Wilton House
Address line 2	37 West Street
Town/city	Bognor Regis
Postcode	PO21 1FS
Date notice served (DD/MM/YYYY)	12/09/2018

25. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	Mr C Hough
Number	
Suffix	
House Name	39
Address line 1	The Marlowes
Address line 2	
Town/city	London
Postcode	NW8 6NB
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	Mr MacDonald & J Madell
Number	
Suffix	
House Name	Flat 19
Address line 1	Wilton House
Address line 2	37 West Street
Town/city	Bognor Regis
Postcode	PO21 1FS
Date notice served (DD/MM/YYYY)	12/09/2018

Name of Owner/Agricultural Tenant	Mr M & Mrs S E Callaghan
Number	18
Suffix	
House Name	
Address line 1	Haawkins Close
Address line 2	Rose Green
Town/city	Bognor Regis
Postcode	PO21 3LW
Date notice served (DD/MM/YYYY)	12/09/2018

Person role

- ☐ The applicant
☒ The agent

25. Ownership Certificates and Agricultural Land Declaration

Title	Mr
First name	William
Surname	Monaghan
Declaration date (DD/MM/YYYY)	08/11/2018

☒ Declaration made

26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	09/11/2018
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