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Our Ref: BR/282/19/PL

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

5th November 2019

Dear Mr Robinson

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Full Planning Permission**

Development Redevelopment into 49 No apartments consisting of 24 No 1 & 25 No 2 bed apartments & 2 No commercial units (A3 Restaurant & Cafe). This application affects the character & appearance of The Steyne, Bognor Regis Conservation Area & may affect the setting of a listed building.

Location The Beach Hotel, former Mud Club & 2-4 Waterloo Square Bognor Regis

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Location Plan

Please submit 1 electronic or 3 paper copies of a location plan at a scale of 1:1250 or 1:2500 for rural areas. Further details of what must be included on the plan can be found in the National Validation Requirements.

Proposed Site Layout Plan

Please submit 1 electronic or 3 paper copies of a block/site plan at a scale of 1:500 or 1:200 showing the proposed visibility splays for the new access and provide measurements from the proposal to the site boundaries.

Please confirm the hours of operation for the proposed commercial units.

Please confirm if both proposed commercial units will be A3 use.

If extraction systems are proposed for the proposed A3 uses, please show the extraction system on the proposed floor plans and elevations where applicable.

On the application form, a total of 24 parking spaces are indicated whilst only 22 proposed parking spaces are shown on the proposed basement plan. Please amend accordingly.

Please take off the red edge from all proposed floor plans. The proposed building overlaps the red edge in places.

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Because your proposal is for more than 10 units, a Historic Environment Record Search is required. Chichester District Council act as advisors on archaeology to the LPA and access the West Sussex Historic Environment Record, which includes an inventory of known archaeological sites and other heritage assets. Further details can be found at <https://www.westsussex.gov.uk/land-waste-and-housing/landscape-and>

Flood Risk Assessment

This application requires a Flood Risk Assessment. The Environment Agency website provides information on what should be included and provides templates for some of the lower risk applications. Please refer to the Local Validation Requirements for further details and contact details for the Environment Agency.

Noise/Extraction Assessment

This application triggers a threshold which requires the submission of a noise/extraction assessment in order to comply with the details set out on the Local Validation Requirements.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **19th November 2019**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely



Neil Crowther