

Mr Bennie Pieters
81a The Fairway
Bognor Regis
Bognor Regis
PO21 4EX

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: BR/274/20/CLP
Your Ref:
Date: 17th November 2020

Dear Mr Pieters,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015 - Article 39

Lawful Development Certificate for a Proposed Use or Development

Development: Lawful development certificate for Proposed increase in area of garden from neighbouring property at 184 Hawthorn Road.
Location: 188 Hawthorn Road Bognor Regis PO21 2UX

Thank you for your recent application which I received on 9th November 2020. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan

The area of garden to be added to the existing garden should be edged in red, and the existing site and garden should be edged in blue. Please amend accordingly and resubmit

Block Plan

The area of garden to be added to the existing should be edged in red, and the existing site/garden should be edged in blue. Please amend accordingly and resubmit.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **1st December 2020** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.