



Mr Jamie Kyte
4 Pinewood Gardens
Bognor Regis
W Sx
PO21 2XB

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Our Ref: BR/273/17/T
Your Ref:

Please ask for:
Amber Willard
01903 737445

Dear Mr Kyte

8th November 2017

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development Surgery to tree
Location 4 Pinewood Gardens Bognor Regis

Thank you for your recent application which I received on 3rd October 2017. It is being validated by Amber Willard who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

As Q8:2 has been answered YES , please provide evidence.

Please provide which species of tree is forming the application.

For further guidance on making your tree application please click here.

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **22nd November 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning