

Instruction Form for S106 Agreements/Deed of Variations/Supplemental Agreements etc
This form should include the necessary Authority details/signature and will act as a heads of terms.

Once the S106 has been signed off/executed: This instruction will act as a Completion Statement and will be circulated to all relevant officers, along with a copy of the completed S106.

INSTRUCTION AND AUTHORITY

Planning Application Ref: BR/270/18/PL	Today's date: 24/12/18	Date of the Decision Notice, or Date that the Decision is to be considered if in the future (insert 'not known' if no date yet): not known	Planning Officer: Simon Davis
What Type of Agreement is it?: Please tick <u>one</u> of the following: • S106 Agreement			
Who is responsible for this decision?			
(see notes opposite: <u>only complete this box and sign here if this is an OFFICER Decision</u>) (signature of Officer with the power): Print Name: Mr Daniel Vick Constitution Issue 8: Part 4 Section 3 Paragraph 3.1.1.		You need to tell Legal Services who is making the Decision on this S106. (NB Pagham Agreements – The authority will not be known at validation stage so please note accordingly – Legal Officer to check later) • If this is an OFFICER Decision, sign and print your name in the box opposite , or • If this is a Development Control Decision that has already been made you will need to provide: Date of Development Control Meeting: xx/xx/xx Minute Number: xxxxxxxx, or • If this is for Development Control to make the Decision in the future, please provide the date of the future meeting or insert 'to be advised' if the date has not been set Date of Future Development Control Meeting: To be advised - does not need to go to Committee as per Scheme of Delegation but Head of Planning has suggested it should go due to its size. Therefore, may have to go to Committee in June.	
Full name(s) of Freeholders/Leaseholders: (ideally the developer will have completed a recent land registry search which should be attached as well)		See Application Form attached	
• Location Plan and Application Form attached			

HEADS OF TERMS

Planning Officer to set out the Heads of Terms below:

Financial obligation(s) summary or change	Trigger Point	Amount	Due to (ADC, WSCC, NHS, other)	Destination/ project	5% or £15,000 for related projects	Spend by restriction
Pagham Harbour Contribution	Money to be paid on execution of the deed unless otherwise agreed by/with the applicant	£9,058.40	ADC	Pagham Harbour	n/a	n/a
Fire & Rescue Contribution	WSCC to advise but assume on completion	£1560	WSCC	To be used towards supply and installation of additional fire safety equipment to vulnerable persons homes in West Sussex Fire Rescue Services Southern Area serving Bognor Regis	n/a	n/a
Waste Collection Contribution	If the Development ceases to be used for Student Accommodation and is used for a purpose that requires the Council, under the Environmental Protection Act 1990, to collect Household Waste and Recycling from the Development. The Owner shall upon receipt of a valid and substantiated invoice from the Council, pay to the Council, within 30 days of receipt of the invoice (or such other period as may be agreed in writing with the Council) the Waste Collection Contribution.	Not set	ADC	To cover the additional cost to the Council of having to collect Household Waste and Recycling from the first floor of the Development as opposed to the ground floor which would normally be the case.	n/a	n/a

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COMPLETION REPORT

To be completed by Legal Services when the Agreement has been registered and finalised, then circulated to interested parties:

Seal Register Number:	Date of Agreement (or original deed/agreement if this is a variation/supplemental):
195/2019	19 th June 2019
Statement completed by (Legal Officer):	
	

Please distribute completed statement to: The Planning Officer, Sue Dudley (Deed Store), Ros Bentley (S106 Monitoring Officer), Nicola Spencer (Planning) and landcharges@arun.gov.uk

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