

Our Ref: VK/BC
Your Ref: BR/267/11

17th November 2011

Miss K. Garner
Planning and Building Control
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Dear Miss Garner

Re: 158 Hawthorn Road, Bognor Regis
Planning Application

I write further to our recent telephone conversation.

Due to the circumstances of the change of use from an office to a residential flat we can confirm there will be no operational development to the property. On this basis we understand we do not need to provide a Design and Access Statement or plans of existing or proposed elevations of the building as this will not be altered.

We do however enclose as requested three paper copies of the block/site plan at a scale of 1:500 and three paper copies of the existing and proposed floor plan at a scale of 1:50 as requested.

I trust this supplies you with all the information that you require but should any further details or documentation be required please do not hesitate to contact us.

Yours sincerely,

Victoria Knight MSc BSc
C G Spratt & Son



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C.G. Spratt & Son was
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