



Mr Roy Sartin
4 Wheelwrights close
Arundel
BN18 9TA

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: BR/259/14/PL

Please ask for:

Mr S Davis

Dear Mr Sartin

29 January 2015

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for Planning Permission

Development Change of use of 1st floor from 2No. flats to 1No. flat and an office for charity administration (Class B1).
Location Unit 1 5 Waterloo Square, Bognor Regis,

I refer to our previous correspondence regarding the time for determination being extended to 30th January 2015.

I am writing to ask you to formally agree to a further extension to the period for deciding your application until 19th February 2015. The reason for this is because I require additional time to write up the application in the context of my current case load.

Please indicate your agreement by signing and dating the response slip at the end of this letter and returning it to me by 5th February 2015. Please retain a copy of my letter for your records.

If you agree to this further extension of time, an appeal against non determination cannot be made until that further extended period has elapsed.

Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration

I agree to an extension of time until 19th February 2015 to determine application BR/259/14/PL

Signed (electronic will be acceptable)

Name (printed) Date