Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Mr & Mrs Townsend
18 Upper Bognor Road
Bognor Regis
West Sussex
PO21 1JD

Your Ref:
Our Ref: BR/254/14/PL
Please ask for:
Miss K Garner
01903 737711 x 37467

Dear Mr & Mrs Townsend

19th January 2015

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Use of existing annexe as a 1 bedroom self contained residential accommodation.
18 Upper Bognor Road Bognor Regis

I refer to the application described above received on 3rd October 2014 and being dealt with by Miss K Garner.

After examining details of the submitted documentation I am unable to validate the application. In the absence of any further advice from you I have now recorded this application as 'Incomplete'. Arrangements will be made to refund any fee paid.

If you intend to proceed with your proposals at some later date you should re-submit a fresh application with all the documentation in accordance with any advice given to you by this office. Should you wish to discuss the matter further prior to re-submitting please contact Miss K Garner on the above telephone number.

Yours sincerely



Karl Roberts
Assistant Director Planning & Economic Regeneration

PMAC51