

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	61
Suffix	A
Property name	
Address line 1	Annandale Avenue
Address line 2	
Address line 3	
Town/city	Bognor Regis
Postcode	PO21 2ET
Description of site location must be completed if postcode is not known:	
Easting (x)	493422
Northing (y)	99830

Description	
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2. Applicant Details

Title	
First name	K
Surname	Matthews
Company name	
Address line 1	61A, Annandale Avenue
Address line 2	
Address line 3	
Town/city	Bognor Regis
Country	

2. Applicant Details

Postcode	PO21 2ET
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	Chris
Surname	Westbury
Company name	Nouveau Architecture
Address line 1	9 Bere Lane
Address line 2	Knowle Village
Address line 3	
Town/city	Fareham
Country	United Kingdom
Postcode	PO17 5GL
Primary number	
Secondary number	
Fax number	
Email	

4. Description of Proposed Works

Please describe the proposed works:

Proposed single storey rear extension to existing garage and conversion of garage into habitable accommodation with new pitched roof over.
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Has the work already been started without consent? ☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used? ☐ Yes ☒ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	Brick
Description of proposed materials and finishes:	Brick to match existing.

5. Materials

Roof	
Description of existing materials and finishes (optional):	Garage - felt roof
Description of proposed materials and finishes:	Interlocking concrete roof tiles.

Windows	
Description of existing materials and finishes (optional):	White uPVC casement style
Description of proposed materials and finishes:	White uPVC casement style to match existing.

Doors	
Description of existing materials and finishes (optional):	Brown and white uPVC
Description of proposed materials and finishes:	White uPVC french doors to the rear.

Boundary treatments (e.g. fences, walls)	
Description of existing materials and finishes (optional):	Brick piers
Description of proposed materials and finishes:	Timber posts

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Nouveau Architecture drawings N307/PL01 - PL07
Design and Access Statement

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☒ Yes ☐ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☒ Yes ☐ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☒ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☒ Yes ☐ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☒ Yes ☐ No

If Yes to any questions, please show details on your plans or drawings and state their reference numbers:

Existing brick piers to front garden wall to be replaced with timber posts 150mm sq. Refer to drawing N307/PL01 for more information.

8. Parking

Will the proposed works affect existing car parking arrangements? ☒ Yes ☐ No

If Yes, please describe:

The existing garage is to be converted into habitable space. The garage due to its shape is not of sufficient size to accommodate modern vehicles and is not used as such. 3 cars can be parked at the front of the house - Please refer to drawing N307/PL01

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
- ☒ The applicant
- ☒ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent. ☒ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Owner/Agricultural Tenant

Name of Owner/Agricultural Tenant	Scott Reed
Number	61
Suffix	A
House Name	
Address line 1	Annandale Avenue
Address line 2	
Town/city	Bognor Regis
Postcode	PO21 2ET
Date notice served (DD/MM/YYYY)	21/08/2019

12. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	Zoe Reed
Number	61
Suffix	A
House Name	
Address line 1	Annandale Avenue
Address line 2	
Town/city	Bognor Regis
Postcode	PO21 2ET
Date notice served (DD/MM/YYYY)	21/08/2019

Name of Owner/Agricultural Tenant	Anna Lambert
Number	61
Suffix	A
House Name	
Address line 1	Annandale Avenue
Address line 2	
Town/city	Bognor Regis
Postcode	PO21 2ET
Date notice served (DD/MM/YYYY)	21/08/2019

Person role

- ☐ The applicant
☐ The agent

Title	Mr
First name	Chris
Surname	Westbury
Declaration date (DD/MM/YYYY)	22/08/2019

☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	22/08/2019
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