

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

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**From:** Chris Westbury [REDACTED]  
**Sent:** 21 October 2021 13:46  
**To:** Julie Grieves <Julie.Grieves@arun.gov.uk>  
**Subject:** RE: CIL - BR/240/21/PL - 9 Annandale Avenue

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Dear Julie

Thank you for your email. I will speak to our client and get back to you with the information asap.

Kind regards

Chris Westbury BA (Hons) MCIAT

## **Nouveau Architecture**

9 Bere Lane  
Knowle Village  
Hampshire  
PO17 5GL

[REDACTED]

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**From:** Julie Grieves [<mailto:Julie.Grieves@arun.gov.uk>]

**Sent:** 21 October 2021 12:33

**Subject:** CIL - BR/240/21/PL - 9 Annandale Avenue

Dear Mr Westbury,

I'm emailing you today with regard to the above application and CIL.

HMO's are CIL Liable but we can deduct 'in use' existing floor area if you can prove that it has been in continuous use for 6 months within the last 3 years. As you are extending, CIL would then be paid on that floor area only.

Please can you submit revised Form 1 to include measurements at part 6 & 7.

Please can you also provide an email address for your applicant so that all relevant notices can be sent (we are currently working from home and therefore sending documents via email).

I look forward to hearing from you,

Kind regards,  
Julie

**Julie Grieves**  
Community Infrastructure Levy Officer

**T:** 01903 737500 ext.37448

**E:** [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)



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