

Instruction Form for S106 Agreements/Deed of Variations/Supplemental Agreements etc
This form should include the necessary Authority details/signature and will act as a heads of terms.

Once the S106 has been signed off/executed: This instruction will act as a Completion Statement and will be circulated to all relevant officers, along with a copy of the completed S106.

INSTRUCTION AND AUTHORITY

BR/239/18/PL	Today's date: 25/11/19	Date of the Decision Notice, or Date that the Decision is to be considered if in the future (insert 'not known' if no date yet): 29/11/19	Planning Officer: Maria Tomalova
What Type of Agreement is it?: Please tick <u>one</u> of the following: • S106 Agreement, or • Pagham Harbour Agreement, ☒ • Unilateral Undertaking, or • Deed of Variation, or ☒ • Supplemental Agreement, or • Other			
Who is responsible for this decision?			
(see notes opposite: only complete this box and sign)		You need to tell Legal Services who is making the Decision on this S106. (NB Pagham Agreements – The authority will not be known at validation stage so please note accordingly – Legal Officer to check later) • If this is an OFFICER Decision, sign and print your name in the box opposite , or • If this is a Development Control Decision that has already been made you will need to provide: Date of Development Control Meeting: xx/xx/xx Minute Number: xxxxxx, or • If this is for Development Control to make the Decision <u>in the future</u>, please provide the date of the future meeting or insert 'to be advised' if the date has not been set Date of Future Development Control Meeting: xx/xx/xx or To Be Advised	
Full name(s) of Freeholders/Lesseholders: (Ideally the developer will have completed a recent land registry search which should be attached as well)		Names: • X • X • X • X • X	
• Check! Please attach a plan with the site outlined in red and complete a brief description of the development: • Check! Any land registry searches that have been provided by the Applicant/Agent should be sent with the plan and draft agreement.			

PL10

Planning Officer to set out the Heads of Terms below:

Financial obligation(s) summary or change	Trigger Point	Amount	Due to (ADC, WSCC, NHS, other)	Destination/ project	5% or £15,000 for related projects	Spend by restriction
Wingham Harbour	Development	12.2	ADC			

NON-FINANCIAL Obligation Summary	Trigger Point	Due To (ADC, WSCC, Other)	Department/Officer to Confirm Compliance

COMPLETION REPORT

To be completed by Legal Services when the Agreement has been registered and finalised, then circulated to interested parties:

Seal Register Number:	Deed of agreement (or <u>original deed/agreement</u> if this is a variation/supplemental):
412020	1 January 2040
Statement completed by: (Legal Officer)	

Please distribute completed statement to: The Planning Officer, Sue Dudley (Deed Store), Ros Bentley (S106 Monitoring Officer), Nicola Spencer (Planning) and landcharges@arun.gov.uk

Legal Ref: «oppo_customerref»