

Application for a Lawful Development Certificate for an Existing use or operation
or activity including those in breach of a planning condition.

Town and Country Planning Act 1990: Section 191 as amended by section 10 of
the Planning and Compensation Act 1991.

Town and Country Planning (Development Management Procedure) (England) Order 2010

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the
authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MRS	First name:	GLENDA
Last name:	FROST		
Company (optional):	THE BOGNOR PIER COMPANY LTD		
Unit:		House number:	
		House suffix:	
House name:	THE TOWN HALL		
Address 1:	CLARENCE ROAD		
Address 2:			
Address 3:			
Town:	BOGNOR REGIS		
County:	WEST SUSSEX		
Country:			
Postcode:	PO21 1LD		

2. Agent Name and Address

Title:	MRS	First name:	SHEILA
Last name:	GREEN		
Company (optional):	BOGNOR REGIS TOWN COUNCIL		
Unit:		House number:	
		House suffix:	
House name:	THE TOWN HALL		
Address 1:	CLARENCE ROAD		
Address 2:			
Address 3:			
Town:	BOGNOR REGIS		
County:	WEST SUSSEX		
Country:			
Postcode:	PO21 1LD		

7. Description of Use, Building Works or Activity

Please state for which of these you need a lawful development certificate/building works (you must tick at least one option):

- 1 existing use: ☒ Yes ☐ No
- 1 existing building works: ☐ Yes ☐ No
- 1 existing use, building work or activity in breach of a condition: ☐ Yes ☐ No

1 existing use, building works or activity which is still going on at the date of this application

If you are claiming 'an existing use' or 'an existing use in breach of a condition', please state which one of the Use Classes of the Town and Country Planning (Use Classes) Order 1987 (as amended) the use relates to:

8. Description of Existing Use, Building Works or Activity

What is the existing site use(s) for which the certificate of lawfulness is being sought? Please fully describe each use and state which part of the land the use relates to:

Flat has been in situ for more than 20 years

This has come to light because the flat has previously been unoccupied for many years the new tenant registered for council tax

Grounds For Application For A Lawful Development Certificate

Please state under what grounds is the certificate sought (you must tick at least one box):

- ☒ The use began more than 10 years before the date of this application.
- ☐ The use, building works or activity in breach of condition began more than 10 years before the date of this application.
- ☐ The use began within the last 10 years, as a result of a change of use not requiring planning permission, and there has not been a change of use requiring planning permission in the last 10 years.
- ☐ The building works (for instance, building or engineering works) were substantially completed more than four years before the date of this application.
- ☐ The use as a single dwelling house began more than four years before the date of this application.
- ☐ Other - please specify (this might include claims that the change of use or building work was not development, or that it benefited from planning permission granted under the Act or by the General Permitted Development Order).

If the certificate is sought on 'Other' grounds please give details:

Planning Permission was sought Pre 1971 under
Barnsley Urban District Council

If applicable, please give the reference number of any existing planning permission, lawful development certificate or enforcement notice affecting the application site. Include its date and the number of any condition being breached:

Reference Number: Condition Number: Date (DD/MM/YYYY):
(must be pre application submission)

Please state why a Lawful Development Certificate should be granted:

STATEMENT PROVIDED BY ADAM CUMMINGS TO MR SULLIVAN DURING A SITE VISIT CONFIRM THAT THE FLAT HAS BEEN IN SITU FOR OVER 20 YEARS

9. Information In Support Of A Lawful Development Certificate

When was the use or activity begun, or the building works substantially completed: Pre 1971 (date must be pre-application submission) (DD/MM/YYYY)

In the case of an existing use or activity in breach of conditions has there been any interruption? ☐ Yes ☒ No

If yes, please provide details of the dates, duration and any discontinuance of the development which is the subject of this application. If your application is based on the claim that a use or activity has been ongoing for a period of years, please state exactly when any interruption occurred:

In the case of an existing use of land, has there been any material change of use of the land since the start of the use for which a certificate is sought?

If yes please provide details:

☐ Yes ☒ No

1. Planning Application Requirements - Checklist:

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The burden of proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information should be provided.

The original and 3 copies of a completed dated application form:



Already provided
The original and 3 copies of such evidence verifying the information included in the application as you can provide:



The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:



The correct fee:



2. Declaration

I/We hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant

Signed - Agent

Date (DD/MM/YYYY):

31/7/12

(date cannot be pre-application submission)

WARNING:

Section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have issued as a result of such false or misleading information.

3. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Fax number (optional):

Email address (optional):

14. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Fax number (optional):

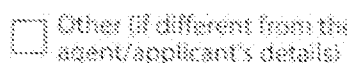
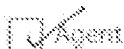
Email address (optional):

4. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?



If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)



If other has been selected, please provide:

Contact name:

Telephone number:

Email address: