

A & D Crane Properties Ltd
Hardy House
25 Nelson Road
Bognor Regis
PO21 2RY

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: BR/225/21/T
Your Ref:
Date: 21st September 2021

Dear Miss Reynolds,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: This application is in relation to the only tree at the front of the property - which can easily be seen by the road. The tree was last trimmed around 3 years ago, and has now grown to the stage where the branches are rubbing on the guttering and property again, and this needs another trim back as was done c. 3 years ago. We would like to reduce the branches near the house by c. 2m. Sketch to follow

Location: Hardy House 25 Nelson Road Bognor Regis PO21 2RY

Thank you for your recent application which I received on 20th September 2021. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

Please provide the species of the tree.

Please provide the proposed height and spread measurement, in metres, to which you wish to reduce the tree.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **5th October 2021** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable

us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website
<https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to
<https://www1.arun.gov.uk/planning-application-finder>