
FW: Request for further information BR/222/25/HH

From Dawn Gumbrell <dawn.gumbrell@arun.gov.uk>
Date Tue 23/12/2025 12:17
To Breezie Allwright <Breezie.Allwright@arun.gov.uk>

1 attachment (478 KB)
cil form 1.pdf;

Hello Breezie

Please find attached completed CIL form

Hopefully it is completed correctly

I will attempt to download form which includes certificate B

Dawn

Dawn Gumbrell

Dawn Gumbrell (she/her)
Asset & Development Support Officer
Housing, Wellbeing & Communities

T: 01903 737936
E: dawn.gumbrell@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

Please Note: I occasionally send emails outside of working hours. If this arrives outside your normal working hours, please do not feel compelled to respond immediately.



Our priorities...



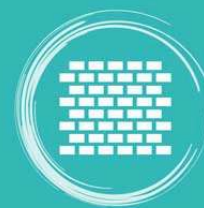
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right homes in
the right places**



**Supporting our
environment
to support us**



**Fulfilling Arun's
economic potential**

From: Jonny Cooper <Jonny.Cooper@arun.gov.uk>
Sent: 23 December 2025 11:46
To: Dawn Gumbrell <dawn.gumbrell@arun.gov.uk>
Cc: Breezie Allwright <Breezie.Allwright@arun.gov.uk>
Subject: RE: Request for further information BR/222/25/HH

Dawn,

I am working with Breezie on this application.

I looked over your location and block plan, which are now sufficient for validation. I am not sure what other checks you have undertaken or with who. In any case, my reply below will answer all your questions and enable to you provide the necessary documents.

The photos we have do not show the full extent of the kerb but do show the existing pavement. I would suggest taking a photo of the kerb from the highway, so we can actually see the kerb that will be lowered, rather than just the pavement. We could ask you to provide specialist

drawings of the access, but this seems more pragmatic given the scale of development. It would be helpful if you could annotate the photo to show how wide the access will be, similarly to how you have annotated the existing photo of the pavement.

All planning applications need to provide a CIL form; this is a nationwide policy. The form is readily available on our website but for your ease, I have attached it to this email.

You have also been asked to confirm that the description of development the planning department have suggested is acceptable, to ensure the application is advertised and consulted upon correctly. The suggested description is, "Hard standing and new 3.4m vehicle crossover". Please confirm via email to Breezie and I that this is acceptable.

You have been asked to provide a Biodiversity Enhancement Statement, as are all planning applications in the district. I appreciate that this application is for a vehicle crossover and therefore opportunities for biodiversity are limited. A statement addressing as much would suffice for validation.

Hopefully the above prove simple for you to provide. Should you need any further clarity, we're happy to help. Or you can check the council's validation requirements for householder applications, available on our website.

We look forward to receiving the above, as well as your amended application form with Certificate B amended.

Best,

Jonny Cooper
Planning Officer - planning and building control

T: 01903 737532

E: jonny.cooper@arun.gov.uk

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To register to receive notification of planning applications in your area please go to <https://www1.arun.gov.uk/planning-application-finder>



From: Dawn Gumbrell <dawn.gumbrell@arun.gov.uk>
Sent: 23 December 2025 10:42
To: Breezie Allwright <Breezie.Allwright@arun.gov.uk>
Cc: Mark Menary <Mark.Menary@arun.gov.uk>; Tim Whelan <Tim.Whelan@arun.gov.uk>
Subject: FW: Request for further information BR/222/25/HH

Hello Breezie

I thought all the info was submitted correctly, it was looked over

With regards to the photos , two were submitted which shows were the drop kerb would be, Nicola and I went through them, I don't know what else I can do

This is my first attempt and I can say, I have never dealt with something as complicated

I understand I need to amend Certificate B

Also the CIL additional information form , I have googled what it means , if this work is grant funded is that still applicable

Am I able to download these forms from the website, or are you able to email to me

Thanks

Dawn

Dawn Gumbrell

Dawn Gumbrell (she/her)
Asset & Development Support Officer
Housing, Wellbeing & Communities

T: 01903 737936

E: dawn.gumbrell@arun.gov.uk

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From: Planning.Responses <Planning.Responses@arun.gov.uk>

Sent: 23 December 2025 10:19

To: Dawn Gumbrell <dawn.gumbrell@arun.gov.uk>

Subject: Request for further information BR/222/25/HH