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Our Ref: BR/220/17/PL

Please ask for:

Mr S Davis

Dear Mr Brown

26 September 2017

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission**

Development Change of use of first & second floors to form 2 No. dwellings & reversion of ground floor area to retail use. This application affects the character & appearance of The Steyne, Bognor Conservation Area.

Location Central House 18 Waterloo Square, Bognor Regis,

In acknowledging receipt of the above application, I informed you that the target date for determination of the application was 2nd October 2017. Whilst every endeavour will be made to still reach a decision on your application within the statutory time it may not be possible to meet this timescale because of the need to take this to our Development Control Committee Meeting on the 15th November.

I am therefore writing to ask you to formally agree to extend the period for deciding your application until 17th November 2017.

Please indicate your agreement by signing and dating the response slip at the end of this letter and returning it to me by 3rd October 2017. Please retain a copy of my letter for your records.

If you agree to the extension of time, an appeal against non determination cannot be made until that extended period has elapsed.

Yours sincerely

Neil Crowther
Group Head of Planning

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I agree to an extension of time until 17th November 2017 to determine application BR/220/17/PL

Signed (electronic will be acceptable) .

Name (printed) Paul Brown Date 24/09/17