



Emotion Energy (Bournemouth) Ltd
'Behind the Green door' 2nd Floor
216 Tuckton Road
Bournemouth
Dorset
BH6 3AA

Dear Mr Crane

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: BR/207/11/
Your Ref:

Please ask for:
Mrs S Honney-Bayes
01903 737500 Ext 37445
10th August 2011

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)

To install a 49.75kw Solar PV System on to the south facing roof, comprising of 200 solar panels fixed to rails

Arun Indoor Bowling Club Nyewood Lane Bognor Regis

Thank you for your recent application which I received on 5th August 2011. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of a revised block/site plan showing the proposed works clearly highlighted and the blue edging (where relevant) to match the location plan, in accordance with the guidance notes available on our website detailed below (click on National List). X

I require 1 electronic or 3 paper copies of a revised location plan showing 2 named roads, in accordance with the guidance notes available on our website detailed below (click on National List). X

Please provide 1 electronic or 3 paper copies of revised proposed roof plan showing all dimensions in metric (to include the solar panels) or at a scale of 1:100/1:50.

Please provide 1 electronic or 3 paper copies of an existing roof plan.

Please provide 1 electronic or 3 paper copies of existing and proposed elevations in accordance with the guidance notes available on our website detailed below (click on National List).

Please provide details (manufacturer's brochure) relating to the design of the solar panels. ✓

Please complete the validation checklist - all boxes must be completed even if not applicable. The checklist and guidance notes are available on our website detailed below (Full Application Forms - Full application - and click on Checklist) X

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 24th August 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely



Karl Roberia
Assistant Director Planning Services &
Housing Strategy

pmac42