



Bognor Regis Town Council
Ms G Frost
Town Hall
Clarence Road
Bognor Regis, West Sussex
PO21 1LD

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Your Ref: OWQC1168
Our Ref: BR/203/13/L
Please ask for:
Mrs A Gardner

11th October 2013

Dear Sir/Madam

Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)
Planning (Listed Buildings and Conservation Areas) Regulations 1990 (as amended)

Application for Listed Building Consent for Change of Use for part of existing building
from A1 (Shops) to C3 (Dwelling) with minor alterations.
104D Highfield Road Bognor Regis

Thank you for your internet comments made on 10th October 2013 which has been recorded as
'no objection' with the comments as follows:

NO OBJECTION

Your views will be considered before the application is determined and I shall write to inform you of
any decision made.

Please be aware that if the application is to be determined by the Council's Development Control
committee and your letter has been received at a late stage after the Agenda has been published
you will not receive a separate letter notifying you of the date of the meeting and procedures for
public speaking. In such circumstances it is recommended that you track the progress of the
application on the Council's website or telephone the Council for further information. Please be
advised that any comments you make that are not included within the Committee Agenda will be
reported to the Members of the Development Control committee. Please also be aware that only a
small number of all planning applications received go the Development Control Committee. Most
are determined under delegated powers by Officers in which case your comments will again be
considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish details of your
comments on the internet on the Arun District Council Planning section. Please ensure that you
only provide information that you are happy will be made available in this way. If you supply
information belonging to a third party, please ensure you have their permission to do so. If you do
not wish your comments to appear on the 'open file' please confirm this in writing and I will arrange
for it to be destroyed although this means that its contents will then be disregarded.

In the event of a subsequent written representations appeal, against a refusal of planning
permission on a householder application, any representations made on the application will be
automatically forwarded to the Secretary of State. Unlike all other types of appeal, there will be no
further opportunity to comment at the appeal stage.

Yours faithfully



Karl Roberts
Assistant Director Planning & Economic Regeneration