



Bognor Regis Town Council
The Town Hall
Clarence Road
Bognor Regis
West Sussex
PO21 1LD

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
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Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
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Our Ref: BR/184/19/L

Your Ref:

Please ask for:

Mrs J Grieves

01903 737500 x 37448

9th July 2019

Dear Mrs Hodgson

Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Application for Listed Building Consent

Development Application for Listed Building Consent to mount 1 No. Blue Plaque to exterior wall to the Pier.

Location The Pier The Esplanade Bognor Regis

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Location Plan

Please submit 1 electronic or 3 paper copies of a location plan at a scale of 1:1250 or 1:2500 for rural areas. Further details of what must be included on the plan can be found in the National Validation Requirements.

Please provide details/elevations of the proposed plaque.

For further guidance or to obtain the documents as required above please refer to our website:

<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **23rd July 2019**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther