



David Pratt Planning & Survey Services
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Our Ref: BR/170/18/HH

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Mr Pratt

27th July 2018

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling**

Development Single storey rear conservatory extension.

Location 56 Corbishley Road Bognor Regis

Thank you for your recent application which I received on 2nd July 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan Amend

Please provide a North point, a scale and measurements from the proposal to the rear site boundary.

Please date the Declaration.

Certificate A is out of date. The new certificate should have the DMPO (England) Order 2015 Certificate under Article 14.

No fee was received upon submission. Please forward the amount of £206.00 to this office.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **10th August 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning