

[REDACTED]

From: Maria Tomalova
Sent: 21 August 2019 16:37
To: Planning Scanning
Subject: FW: BR/169/19/CLE, 5 Annandale Avenue

[REDACTED]

Maria Tomalova | Senior Planning Officer, Directorate of Place, [Arun District Council](#) | Location: First Floor, Arun Civic Centre,
Maltravers Road, Littlehampton, BN17 5LF

[REDACTED]

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From: Maria Tomalova
Sent: 16 August 2019 14:28
To: Hannelie Smit [REDACTED]
Subject: RE: BR/169/19/CLE, 5 Annandale Avenue

Dear Mrs Smit,

I have recently a letter of our legal with regard to another application for certificate for an existing use of HMO
And I have learned that:

1. The applicant needs to prove that the use of the building has been lawful for a as an HMO continual10 years, no planning merits are to be considered, only the factual evidence about the history and planning status of the building.

This is to correct my previous information given to you in my previous email.

Kind regards

Maria

Maria Tomalova | Senior Planning Officer, Directorate of Place, [Arun District Council](#) | Location: First Floor, Arun Civic Centre,
Maltravers Road, Littlehampton, BN17 5LF

[REDACTED]

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From: Hannelie Smit <[REDACTED]>
Sent: 06 August 2019 11:14
To: Maria Tomalova <[REDACTED]>
Subject: RE: BR/169/19/CLE, 5 Annandale Avenue

Ms Tomalova

I have now engaged the services of an agent as a matter of urgency and they will help me to get the correct documentation to provide to you for this application.

Many thanks

Hannelie Smit

From: Maria Tomalova [redacted]
Sent: 02 August 2019 17:36
To: [redacted]
Subject: BR/169/19/CLE, 5 Annandale Avenue

Dear Mrs Smit,

With regards to your voicemail, I am sorry you can't get any proof from the previous owner.

CLE is based on the documentation provided by the applicant/agent to proof that the property has been is such a use for a period of four years.
The applicant is responsible for providing sufficient information to support an application(NPPF).

Unfortunately this is a legal issue not planning.

Our duty here is to check what you provide and consult our legal.
If you are not able to provide this sufficient information you have to look for a professional advice.

Kind regards

Maria

Maria Tomalova | Senior Planning Officer, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre,
Maltravers Road, Littlehampton, BN17 5LF

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