

Application for a non-material amendment following a grant of planning permission.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	14
Suffix	
Property name	
Address line 1	The Steyne
Address line 2	
Address line 3	
Town/city	Bognor Regis
Postcode	PO21 1TP
Description of site location must be completed if postcode is not known:	
Easting (x)	493319
Northing (y)	98858

Description	
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2. Applicant Details

Title	Ms
First name	Sarah
Surname	Stuart
Company name	
Address line 1	14, The Steyne
Address line 2	
Address line 3	
Town/city	Bognor Regis

2. Applicant Details

Country	
Postcode	PO21 1TP
Are you an agent acting on behalf of the applicant?	
☒ Yes ☐ No	
Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

Title	Mr
First name	Alex
Surname	Page
Company name	Warwick Lane Developments
Address line 1	1
Address line 2	The Steyne
Address line 3	
Town/city	Worthing
Country	
Postcode	BN11 3DS
Primary number	
Secondary number	
Fax number	
Email	

4. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates? ☒ Yes ☐ No

If you are not the sole owner, has notification under article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 been given? ☒ Yes ☐ No ☐ Not Applicable

If you have answered Yes to this question, please give details of persons notified

4. Eligibility

Person Notified	Christopher Bemrose
Number	12
Suffix	
Property name	
Address line 1	The Steyne
Address line 2	
Address line 3	
Town/city	Bognor Regis
Postcode	PO21 1TP
Date Notified	01/01/2022 00:00:00

5. Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Erection of front porch extension, installation of first floor double balcony and external facade alterations (This application may affect the character and appearance of The Steyne, Bognor Conservation Area).

Reference number: BR/213/21/HH

Date of decision 08/12/2021

What was the original application type? Householder Planning Permission

For the purpose of calculating fees, which of the following best describes the original application type?

- ☒ Householder development: Development to an existing dwelling-house or development within its curtilage
☐ Other: anything not covered by the above category

6. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

The amendments include a small reduction of the proposed depth of the balconies deck to ensure there will be no protrusion or significant visual difference between the proposed balconied at No.12 & 14, and the existing at No.16 & 18. We have altered the proposed windows to be in keeping with the existing sash windows at No.12 and carried the division of window panes through coherently with the doors and Upgraded wooden Sash Windows.

Are you intending to substitute amended plans or drawings? ☒ Yes ☐ No

If yes please complete the following

Old plan/drawing numbers

- Proposed Location Plan - WLD - 010 - 21- 04
- Proposed Plans and Elevations - WLD - 010 - 21 - 05
- Proposed Street View - WLD - 010 - 21- 06

New plan/drawing numbers

- WLD - 010 - 21- 04-A-Proposed Location Plan
- WLD - 010 - 21 - 05-C-Proposed Plans and Elevations
- WLD - 010 - 21- 06-C- Proposed Street View

Please state why you wish to make this amendment

To improve the Look with consideration to comments made in the conservation report. And to make the balcony at number 12 more accessible for the customer.

7. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

8. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	
First name	Amber
Surname	Willard
Reference	BR/213/21/HH

Date (Must be pre-application submission)

21/12/2021

Details of the pre-application advice received

"I believe you could likely submit the change on an application for a non material amendment. I attach the criteria we would assess it against. The change to the depth of the balcony would comply with this.

The change to windows is also minor and would likely comply.

There is however a condition attached to the permission for schedule of materials and finishes to be used for the windows and doors of the building to be submitted for approval and this wouldn't remove the need to discharge that. "

9. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☒ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application) 13/01/2022