

Nicola Spencer

From: Samantha Allen
Sent: 07 May 2019 13:51
To: Nicola Spencer
Subject: FW: Discharge of condition - land adj to 65B Gravits Lane
Attachments: scan.pdf

App to go with BR/126/19/PL

Thank you

Samantha Allen | Planning Compliance & Monitoring Investigator, Arun District Council | Location: First Floor, Arun Civic Centre,
Maltrovers Road, Littlehampton, BN17 5LF
Internal: 37761 | External: +44 (0) 1903 737761 | E-mail: samantha.allen@arun.gov.uk

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From: Jeannine Rodriguez [REDACTED]
Sent: 07 May 2019 13:00
To: Samantha Allen
Subject: Re: Discharge of condition - land adj to 65B Gravits Lane

Hi Samantha,

Thank you so much for your help with this application and for your desire to see this through before you go on leave. I truly appreciate it!

Attached is the correct application per your request.

Thank you again,
Jeannine

On May 7, 2019, at 12:16 PM, Samantha Allen <Samantha.Allen@arun.gov.uk> wrote:

Dear Jeannine

I'm very sorry but we have not been able to trace the cheque. I would recommend that you cancel it with your bank, I am sorry for the inconvenience.

If you prefer we can take a payment over the phone with a debit or credit card? I can ask one of the Technical Support Team to give you a call when convenient for you. Otherwise could you please send in another cheque and write 'BR/126/19/PL' on the back and address it for the attention of Nicola Spencer, Technical Support Manager. She is aware of the situation, I am on leave next week so thought it best for it not to come to me.

Thank you for your patience with this matter.

Kind regards

Sam

Samantha Allen | Planning Compliance & Monitoring Investigator, Arun District Council | Location: First Floor, Arun Civic Centre,
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From: Jeannine Rodriguez [REDACTED]
Sent: 03 May 2019 13:54
To: Samantha Allen
Subject: Re: Discharge of condition - land adj to 65B Gravits Lane

No worries!

The name on the account is JPI Developers. Signed by Mr Ian F Everard.

Thank you for your help with this,
Jeannine

On May 3, 2019, at 1:47 PM, Samantha Allen
<Samantha.Allen@arun.gov.uk> wrote:

Hello Jeannine

Could you please let me know the name on the cheque/account? It may make it
easier to track down at this end. Sorry about this!

Thank you

Sam

Samantha Allen | Planning Compliance & Monitoring Investigator, Arun District Council | Location: First Floor, Arun Civic Centre,
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From: Jeannine Rodriguez [REDACTED]
Sent: 03 May 2019 13:37
To: Samantha Allen
Subject: Re: Discharge of condition - land adj to 65B Gravits Lane

Hi Sam,

Thank you for your time just now on the phone.

I just checked our business account. The cheque has not yet cleared our
account.

Thank you very much for attaching the correct application in your email. I
will complete the form and return it to you by Tue morning.

Have a great bank holiday weekend!

Jeannine

On May 3, 2019, at 1:07 PM, Samantha Allen

<Samantha.Allen@arun.gov.uk> wrote:

Dear Ms Rodriguez

I have just spoken with a member of our Technical Support Team about your application, unfortunately the wrong application form has been completed. You need to apply for the discharge of a condition, not the removal of.

I have attached the correct paperwork, if you could please complete it and return it with a cheque (made payable to Arun District Council) for £116.00 it can then be processed. Please could you ensure that you include the new application number of BR/126/19/PL on the cheque and paperwork? You can address it to me if you wish and I will ensure it gets to the correct person in the Technical Support Team, otherwise the application number should be sufficient.

Discharge of Condition applications usually do not take as long to deal with as full applications but we obviously will need to wait for comments from the Engineers.

Yours sincerely

Samantha

[Samantha Allen](#) | Planning Compliance & Monitoring Investigator, [Arun District Council](#) | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

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<Discharge of Condition paperwork.pdf>

<http://www.arun.gov.uk>

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