



Arun District Council  
Arun Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex BN17 5LF  
Planning & Building Control General Enquiries  
Tel: (01903) 737756 Fax: (01903) 730442  
Dx: 57406 Littlehampton  
Minicom: 01903 732765  
e-mail: [planning@arun.gov.uk](mailto:planning@arun.gov.uk)  
website: [www.arun.gov.uk/planning](http://www.arun.gov.uk/planning)

Vivid Design Studio Ltd  
Newborne House  
51 - 52 West Street  
Chichester  
West Sussex  
PO19 1RP

**Our Ref:** BR/124/14/PD

**Please ask for:**

**Mr S Davis  
01903 737874**

21 May 2014

Dear Mr Dudley

**Town & Country Planning Act 1990 (as amended)  
Town & Country Planning (General Permitted Development) Order 1995 (As Amended)  
Schedule 2, Part 3**

**Description** Prior notification for change of use under Class J from Office (B1(a) to dwellinghouses (C3)

**Location** 72 Aldwick Road Bognor Regis,,

**Receipt:**

|                          |                    |                |
|--------------------------|--------------------|----------------|
| Whiteheads Estate Agents | Receipt No. P95528 | Amount ? 80.00 |
|--------------------------|--------------------|----------------|

Thank you for your notification received on 16th May 2014, I am writing to acknowledge that it was accepted as valid on 16th May 2014 and is now being considered. On receipt of this letter if you have any concerns about the way that the Council has described your proposed work you should contact the Case Officer: Mr S Davis who will be dealing with your application, to discuss the matter.

You can follow how your application is progressing on the Council's website:

[www.arun.gov.uk/planning](http://www.arun.gov.uk/planning)

The General Permitted Development Order, Part 3 of Schedule 2 (Class J, K & M) specifies that development should not begin before the occurrence of one of the following:-

- the receipt by the applicant from the local planning authority of a written notice of their determination that prior approval is not required to carry out development in accordance with the details submitted;
- the receipt by the applicant from the local planning authority of a written notice giving prior approval; or
- the expiry of 56 days following the date on which the local planning authority received the application, without the authority making any determination as to whether prior approval is given or refused.

Unless the local planning authority and developer agree otherwise in writing.

Please do not hesitate to contact the case officer if you have any queries.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal line underneath.

Karl Roberts  
Assistant Director Planning & Economic Regeneration

**Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.**