



**SUSSEX BUILDING
CONSULTANCY LIMITED**

3 NORTHCOTE ROAD, BOGNOR REGIS. PO21 5LZ

FAO Mr C Best
Development Control
Arun District Council
Maltravers Road
LITTLEHAMPTON
BN17 5LF.

30 April 2018

Dear Mr Best,

**Ref Conversion of Ground Floor Flat into 3 Self-Contained Apartments. –
 2A Highfield Road, Bognor Regis, PO22 8BG. LPA Ref. ENF/0718.**

I refer to the above mentioned property and the fact that the ground floor of the building now exists as three self-contained apartments without appearing to have permission under the relevant planning legislation.

I now attach a copy of relevant detail along with forms for this application.

My client, Mr Heyburn, is currently filling in the forms for the Section 106 agreement for the contribution for development within the Pagham Harbour Buffer Zone and this will follow direct from him shortly along with the application fee and the fee for Arun Legal to check the Section 106 Agreement.

I hope that this detail is self-explanatory and I look forward to receiving confirmation of the acceptance of the proposals, however, should you wish to discuss any matter then please do not hesitate to contact me.

Yours sincerely,

Chris Moore BSc (Hons), C.Build E MCABE

