



RE: Further Information Required on Your Ref: PP-07769321 Our Ref: BR/102/19/PL

From Julie Grieves <Julie.Grieves@arun.gov.uk>

Date Fri 07/06/2019 08:38

To 'Todor Tunev' [REDACTED]

Yes that would be easier,

Thanks

Julie

Julie Grieves - (Working days Monday 8.30am-2.15pm, Tuesday 8.30am-4.45pm, Thursday & Friday 8.30am-2.15pm)

| Technical Support Unit Assistant, Planning Department, Directorate of Place, Arun District Council |

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From: Todor Tunev [mailto:[REDACTED]]

Sent: 06 June 2019 18:54

To: Julie Grieves

Subject: Re: Further Information Required on Your Ref: PP-07769321 Our Ref: BR/102/19/PL

Hello Julie

Would it be easier if I call the architect to change the title and re send it to you? I believe that would be the quickest way as I am away till 24th and I would like to proceed with the purchase when I come back.

Kind regards

T.Tunev

On Thu, 6 Jun 2019, 10:29 Julie Grieves, <Julie.Grieves@arun.gov.uk> wrote:

Mr Tunev,

I will leave the description as it. The floor & elevation plans need amended though to read 'Existing & Proposed'

I can hold the file until you return if that is easier.

Regards

Julie

Julie Grieves - (Working days Monday 8.30am-2.15pm, Tuesday 8.30am-4.45pm, Thursday & Friday 8.30am-2.15pm)

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From: Todor Tunev [mailto: [REDACTED]]
Sent: 04 June 2019 19:40
To: Julie Grieves
Subject: Re: Further Information Required on Your Ref: PP-07769321 Our Ref: BR/102/19/PL

Hello Julie

I am currently on holiday for another two weeks would it be positive to give you permission over the phone and what would best time and date, also your contact number, alternatively you can call me on my mobile at your convenient time, I believe you have it (07881511572).
I am getting really confused.

Kind regards
T. Tunev

On Tue, 4 Jun 2019, 16:37 Julie Grieves, <Julie.Grieves@arun.gov.uk> wrote:

You can amend the title on the plan and then just resend as PDF attachments or come in to the office and amend the plans.

The description I can amend with your permission. However looking at the site history, the properties last use was 2 flats so it is probably best to leave the description as is.

Please discard the most recent incomplete letter that I have sent you regarding the legal agreement as this will not be required.

Regards

Julie

[Julie.Grieves](mailto:Julie.Grieves@arun.gov.uk) - (Working days Monday 8.30am-2.15pm, Tuesday 8.30am-4.45pm, Thursday & Friday 8.30am-2.15pm)

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From: Todor Tunev [mailto: [REDACTED]]
Sent: 04 June 2019 14:20
To: Julie Grieves
Subject: Re: Further Information Required on Your Ref: PP-07769321 Our Ref: BR/102/19/PL

Hello

I am confused my self as well.

So how can we change this application? To: change of use of use in multiple occupation to single dwelling.

Also how can I change the plans to existing and proposed, do I need to contact the achitect to do that. We are not changing anything to the property.

The main reason we apply for change of use is because it is a problem for the lender that it migh been registered as Class 2 commercial property.

Please let me know what do I need to do next

Kind regards

On Tue, 4 Jun 2019, 11:19 Julie Grieves, <Julie.Grieves@arun.gov.uk> wrote:

Dear Mr Tunev,

Thank you for your email. I think what has confused me is that the application states that it is currently two flats. As you state it is in fact a HMO, I suggest the description should be amended to reflect this and the floor & elevation plans amended to read 'Existing & Proposed'

I believe the description should read 'Change of use from house in multiple occupation to single dwelling'

Kind regards

Julie

Julie Grieves - (Working days Monday 8.30am-2.15pm, Tuesday 8.30am-4.45pm, Thursday & Friday 8.30am-2.15pm)

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From: Todor Tunev [mailto:]

Sent: 04 June 2019 06:10

To: Julie Grieves

Subject: Re: Further Information Required on Your Ref: PP-07769321 Our Ref: BR/102/19/PL

Hello

The plans show existing as that what the property looks like, please note that in each room there is wash basin. It is been use as an HMO as it is.

Please let me know if you have any questions.

Looking forward to hearing from you

Kind regards

T.Tunev

On Mon, 3 Jun 2019, 11:00 Julie Grieves, <Julie.Grieves@arun.gov.uk> wrote:

Thank you for your email. The plans are titled 'existing'. Should they be the 'proposed' plans? We require existing to show the floor plans as the HMO

Thanks

Julie

Julie Grieves - (Working days Monday 8.30am-2.15pm, Tuesday 8.30am-4.45pm, Thursday & Friday 8.30am-2.15pm)

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From: Todor Tunev [mailto:]

Sent: 31 May 2019 09:17

To: Julie Grieves

Subject: Re: Further Information Required on Your Ref: PP-07769321 Our Ref: BR/102/19/PL

Good morning

I am attaching architect plans as you requested. Please have a look and let me know if there is anything else you need.

I believe the architect already sent you copy of them as well.

Also could you tell what's next to do.

Kind regards

Todor

On Tue, 7 May 2019, 13:12 Julie Grieves, <Julie.Grieves@arun.gov.uk> wrote:

Good afternoon,

Apologies for the late response, I have been out of the office.

The description reads "Change of use from two flats to single dwelling....." Please confirm what you want the description to read.

The plans requested are required. We need to see the internal layout as it is now and how it is proposed. Showing all rooms titles as such.

An Elevation plan is required however, if there are no changes, please forward a plan titled 'Existing & Proposed'.

The Location plan must be at a scale of 1:1250 and the site curtilage edged in red.

The Local validation checklist is required and any other statements that are required as per the National Validation guidance notes at www.arun.gov.uk.

I hope this helps. If not, I suggest you instruct an agent/architect who is competent in the Planning process.

Kind regards

Julie

[Julie Grieves](mailto:Julie.Grieves@arun.gov.uk) - (Working days Monday, Tuesday, Thursday & Friday 9.15am-2.15pm)
| Technical Support Unit Assistant, Planning Department, Directorate of Place, [Arun District Council](http://www.arun.gov.uk) |
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From: Amanda Scholes **On Behalf Of** Planning.Responses

Sent: 02 May 2019 08:48

To: Julie Grieves

Subject: FW: Further Information Required on Your Ref: PP-07769321 Our Ref: BR/102/19/PL

From: Todor Tunev [mailto:todor@todor.co.uk]

Sent: 01 May 2019 16:01

To: Planning.Responses

Subject: Re: Further Information Required on Your Ref: PP-07769321 Our Ref: BR/102/19/PL

Good afternoon

Thanks for the reply further to our application form.

The application we've made was more because the property is been used as residential home not as two flats. It is a single dwelling property at present.

Could you advise me please do we need: local plans, elevation plan, biodiversity check list etc, as the property is a single dwelling at the moment.

I believe that you still need block plan and floor plans, could you advise me how to get them.

Kind regards

Mr. T.Tunev

On Fri, 26 Apr 2019, 11:38 , <planning.responses@arun.gov.uk> wrote:

<http://www.arun.gov.uk>

DX 57406 Littlehampton

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