



Mr William Bolland
Barnham Court
Church Lane
Barnham
PO22 0BP

Arun District Council
Arun Civic Centre
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Our Ref: BN/99/19/HH

Your Ref:

**Please ask for:
Sian Eggington
0121 2341390**

Dear Mr Bolland

6th November 2019

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling**

Development

1. Non attached trellis along private drive in keeping with Anglo Dutch garden design
2. Erection of 1 x vehicular gate and 1 x pedestrian gate fronting Church Lane attached to pre-existing oak posts;
3. Planned proposed vehicular gates at both entrances to property fronting Church Lane attached to pre-existing oak posts
4. Planned proposed erection of 2 x vegetal pergolas in front garden to complete Anglo-Dutch garden design

Location Barnham Court Church Lane Barnham

Thank you for your recent application which I received on 15th October 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Design and Access Statement

This application requires a Design and Access Statement please submit 1 electronic or 3 paper copies. Please refer to the National Validation Requirements for further information on what needs to be included in this statement.

Location Plan: You are required to have a red outline around the proposed site on the location plan and remove all other red outlines on the location plan.

Scale: Your plans are required to be to scale. Please amend.

Elevations required: You are required to provide scaled elevations of the trellis, pergola and gates. Please submit to a standard scale of 1:50 or 1:100.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **20th November 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely



Neil Crowther
Group Head of Planning