Arun District Council
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
www.arun.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 23

Suffix:

Property Name:

Address Line 1: Elm Grove

Address Line 2:

Address Line 3: West Sussex

Town/city: Barnham

Postcode: PO22 0HJ

Description of site location must be completed if postcode is not known:

Easting (x): 495585

Northing (y): 105035

Description:

Applicant Details

Name/Company

Title

Mr

First name

Ed

Surname

McCarthy

Company Name

Address

Address line 1

8 Franklin Place

Address line 2

Address line 3

Town/City

Chichester

County

West Sussex

Country

United Kingdom

Postcode

PO19 1BL

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

[redacted]

Secondary number

Fax number

Email address

[redacted]

Agent Details

Name/Company

Title

Mr

First name

Nicholas

Surname

Wood

Company Name

Kingfisher Creative AD Ltd

Address

Address line 1

4 Cherry Tree Close

Address line 2

Hunston

Address line 3

Town/City

Chichester

County

Country

United Kingdom

Postcode

PO20 1BG

Contact Details

Primary number

[redacted]

Description of Proposed Works

Please describe the proposed works

Proposed two front dormer windows

Has the work already been started without consent?

- ○ Yes
- ◉ No

Materials

Does the proposed development require any materials to be used externally?

- ◉ Yes
- ○ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:
Roof

Existing materials and finishes:
Interlocking concrete tiles to the existing house (will be changed under Permitted Development to plain tiles during/following the Planning application process)

Proposed materials and finishes:
Plain tiles to match the new main roof covering

Type:
Windows

Existing materials and finishes:
Yellow painted timber windows throughout (will be changed to white uPVC under Permitted Development during/following the Planning application process)

Proposed materials and finishes:
White uPVC to match the new windows

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- ○ Yes
- ⊘ No

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- ○ Yes
- ⊘ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- ○ Yes
- ⊘ No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- ○ Yes
- ⊘ No

Is a new or altered pedestrian access proposed to or from the public highway?

- ○ Yes
- ⊘ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- ○ Yes
- ⊘ No

Parking

Will the proposed works affect existing car parking arrangements?

- ○ Yes
- ⊘ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ⊘ Yes
- ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ○ The agent
- ⊘ The applicant
- ○ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

◯ Yes
⊘ No

Can you give appropriate notice to all the other owners/agricultural tenants? (Select 'Yes' if there are no other owners/agricultural tenants)

⊘ Yes
◯ No

Certificate Of Ownership - Certificate B

I certify/ The applicant certifies that:

⊘ **I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates; or**
◯ **The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners* and/or agricultural tenants**.**

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990**

Owner/Agricultural Tenant

Name of Owner/Agricultural Tenant:
Ms Michelle Woodland Basso

House name:

Number:
8

Suffix:

Address line 1:
Chaucer Way

Address Line 2:

Town/City:
Bognor Regis

Postcode:
PO22 6QT

Date notice served (DD/MM/YYYY):
15/07/2023

Person Family Name:

Name of Owner/Agricultural Tenant:
Miss Nicole Crane

House name:
4

Number:

Suffix:

Address line 1:
Loveys Road

Address Line 2:

Town/City:
Yapton

Postcode:
BN18 0HQ

Date notice served (DD/MM/YYYY):
15/07/2023

Person Family Name:

Person Role

○ The Applicant
⊘ The Agent

Title

Mr

First Name

Nicholas

Surname

Wood

Declaration Date

15/07/2023

☑ Declaration made

Declaration

I / We hereby apply for Householder planning permission as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Nicholas Wood

Date

15/07/2023