

Nicola Spencer

From: Nicola Spencer
Sent: 28 July 2026 17:25
To: 'Alethea Lavington'
Subject: RE: Request for further information BN/83/26/PIP

That might well be correct. As soon as I have it I can measure it with a scale rule, I will come back to you if not. Please can you make sure the reference number is written on the top of the plan and my name as it will go to our central post room and they will take it out of the envelope and I don't want it to go astray.

Thank you

Nicola
Nicola Spencer
Technical Support Manager
Planning Services

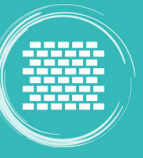
T: 01903 737945
E: nicola.spencer@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd
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www.arun.gov.uk

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Our priorities...

 Improving the wellbeing of Arun	 Delivering the right homes in the right places	 Supporting our environment to support us	 Fulfilling Arun's economic potential	 Our core foundations	 
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From: Alethea Lavington [REDACTED]
Sent: 28 July 2026 17:19
To: Nicola Spencer <Nicola.Spencer@arun.gov.uk>
Subject: Re: Request for further information BN/83/26/PIP

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Hi

I'll pop it in the post as I can't seem to save it as a PDF.
It doesn't take up the whole of an A4 sheet..

Thanks
alethea

On Tue, 28 Jul 2026 at 16:57, Nicola Spencer <Nicola.Spencer@arun.gov.uk> wrote:

Dear Mrs Lavington

The plan looks as if it will be OK but I need it as pdf not a photo so we can scale it or are you going to send me the original hard copy as discussed ? Either should be OK providing you have printed to actual size not fit to page but I won't know until I have it.

Thank you

Yours sincerely

Nicola

Nicola Spencer

Technical Support Manager

Planning Services

T: 01903 737945

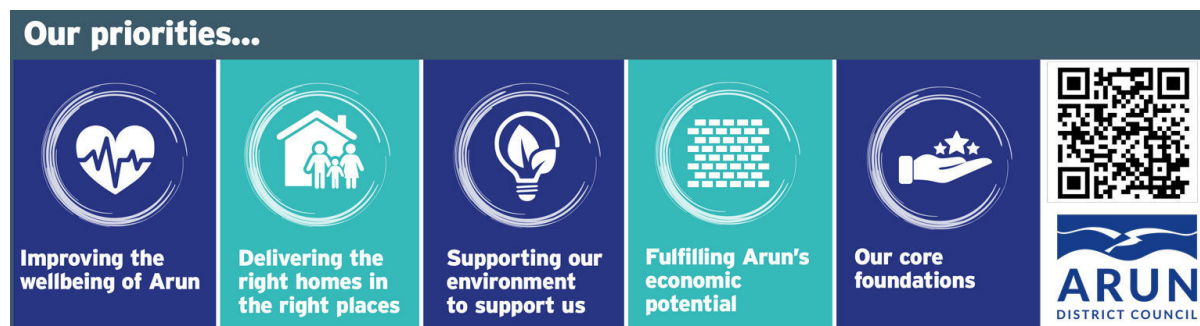
E: nicola.spencer@arun.gov.uk

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From: Alethea Lavington <[REDACTED]>
Sent: 28 July 2026 16:27
To: Nicola Spencer <Nicola.Spencer@arun.gov.uk>
Subject: Re: Request for further information BN/83/26/PIP

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Hi Nicola

Hopefully this works! If not let me know.

Thanks for your help

Alethea

On Mon, 27 Jul 2026 at 16:16, Nicola Spencer <Nicola.Spencer@arun.gov.uk> wrote:

Dear Mrs Lavington

Further to our telephone call , this was the original plan that you submitted. We couldn't accept it because it was not scalable, but it does show more of the location.

Your sincerely

Nicola

Nicola Spencer

Technical Support Manager

Planning Services

T: 01903 737945

E: nicola.spencer@arun.gov.uk

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Our priorities...



From: Alethea Lavington <[REDACTED]>
Sent: 27 July 2026 12:28
To: Nicola Spencer <Nicola.Spencer@arun.gov.uk>
Subject: Re: Request for further information BN/83/26/PIP

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Hi Nicola

Just tried to call. If you get a chance if you can call my mobile when convenient that would be much appreciated.

[REDACTED]
KR

alethea

On Fri, 24 Jul 2026 at 13:30, Nicola Spencer <Nicola.Spencer@arun.gov.uk> wrote:

Yes I am in on Monday , shall I ring you?. I only had a question in the light of looking at the previous application location plans, otherwise I would just have proceeded on face value of what you had submitted. I just thought I should check.

Yours sincerely

Nicola

Nicola Spencer

Technical Support Manager

Planning Services

T: 01903 737945

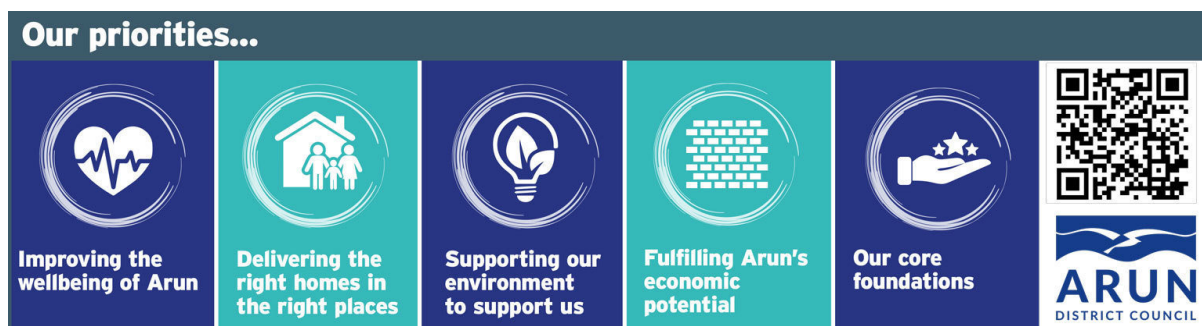
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From: Alethea Lavington <[REDACTED]>
Sent: 24 July 2026 12:14
To: Nicola Spencer <Nicola.Spencer@arun.gov.uk>
Subject: Re: Request for further information BN/83/26/PIP

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Thanks Nicola

Are you available for a call on Monday to clarify some of your questions?

Thank you

Alethea

Sent from my iPhone

On 24 Jul 2026, at 10:39, Nicola Spencer <Nicola.Spencer@arun.gov.uk> wrote:

Thank you for the revised plan. I have based the fee on the area of land within the red edge which is 2780.05 sqm which rounded up in accordance with the fees is 0.3 hectares. The fees increased in April to be 531.00 for each 0.1 hectare or part thereof.

On looking at the other 2 applications the red edges were different to this one as they seemed to relate to land further to the north of the property and also included the land giving access to the highway. They were also charged on the basis of the site area which in both cases was less than 0.3 hectares, I have attached the previous plans. I don't know whether you want to show the access on the highway on this plan as the permission if granted would only relate to the land incorporated within the red edge and you will not have included the access to the land ?

If you do want to amend the red edge please forward it back to me so I can check the site area and that the fee remains the same.

Yours sincerely

Nicola Spencer

Technical Support Manager

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<image001.jpg>

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<image002.jpg>

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<image003.jpg>

<image004.jpg>

From: Alethea Lavington <[REDACTED]>
Sent: 23 July 2026 21:18
To: Nicola Spencer <Nicola.Spencer@arun.gov.uk>
Subject: Re: Request for further information BN/83/26/PIP

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Hi Nicola

Thanks for your mail. Please find the attached updated plan as requested.

The original dwelling is being retained so a net gain of 2 buildings.

Please can you confirm how the fee is calculated - is it £531 per 0.1 hectares (0.3 hectares)

I ask because I believe this fee is the same as that paid for PIP application BN/114/25/PIP and BN/34/26PIP where I believe the number of hectares is more than 0.3 hectares.

Thanks in advance

Alethea

On Thu, 23 Jul 2026 at 18:09, Nicola Spencer <Nicola.Spencer@arun.gov.uk> wrote:

Thank you for your email.

Please could you amend the location plan so it just has the red edge going around the perimeter of the site as currently it is going around the house, the outbuilding and the perimeter of the site.

Also please confirm whether the original dwelling is being retained and there is a net gain of 2 buildings or whether it is to be demolished and there will be a net gain of 1 dwelling, It is not clear from the form or plan whether the existing house is being retained and you are building an additional 2 houses(total 3 on the site) or the original to be demolished and there will be 2 houses on the site (total of 2 on the site)

Based on the site area the fee will be £1593.00.

Please make payment on line via the website <https://www1.arun.gov.uk/make-a-payment/start> Please select Building, Planning and Land and select Planning fee and quote the reference BN/83/26/PIP.

Thank you

Yours sincerely

From: Alethea Lavington [REDACTED]
Sent: 19 July 2026 11:06
To: Planning.Responses <Planning.Responses@arun.gov.uk>; Simon Davis <Simon.Davis@arun.gov.uk>; James Lavington [REDACTED]
Subject: Re: Request for further information BN/83/26/PIP

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Hello

Please find the attached location plan which hopefully meets the requested requirements.

Kind regards

Alethea

On Mon, 13 Jul 2026 at 17:03, <planning.responses@arun.gov.uk> wrote:

<https://www.arun.gov.uk>

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<T_Ocella8iOcella_dvplTargetdv_pl_filesBN_114_25_PIPLocation plan 1 to 2500 at A4 - red line area 0.26ha.pdf>

<T_Ocella8iOcella_dvplTargetdv_pl_filesBN_34_26_PIPLocation plan red line 1 to 1250 at A4 - Watermead.pdf>

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