



Mr & Mrs Michael and Sally Camps
Barnham Court Lodge
Church Lane
Barnham
PO22 0BP

Arun District Council
Arun Civic Centre
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Littlehampton
West Sussex BN17 5LF
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Our Ref: BN/77/19/L

Your Ref:

**Please ask for:
Sian Eggington
0121 2341390**

Dear Mr & Mrs Camps

5th September 2019

Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Application for Listed Building Consent for Alterations, Extension or Demolition of a Listed Building

Development Installation of an 18KW Eco Air Source Heat pump ("ASHP") system to replace the existing oil fired boiler. The ASHP unit will be installed on a concrete plinth against and outside the flint garden wall on the west side of the walled garden behind the house close to the existing oil tank which will be removed. A pre-insulated pipe will be run under the garden wall under and across the lawn to the north of the house and under the terrace to enter the house on its eastern side. The existing oil supply will be capped off. The existing domestic hot water cylinder will be removed and replaced with a new 250 litre heat pump hot water cylinder. The ASHP has an indicative system efficiency of 327% compared with 87% for the existing oil fired system. It should also show a carbon emission reduction of c. 5,600 tonnes per annum compared with oil which equates to a 54% carbon saving. Arun District Council's Conservation Officer, Martyn White, has visited the site and he has written: "I believe from a conservation perspective, that the works do not appear to harm the heritage asset".

Location Barnham Court Lodge Church Lane Barnham

Thank you for your recent application which I received on 27th August 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Description: Please provide a more concise description such as 'Installation of air source heat pump'.

PDF: Please submit all plans as PDF documents.

Elevations: Please provide an elevation showing the heat pump location on the wall.

Floor Plan: Please provide a birds eye view floor plan showing the location of the heat pump.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **19th September 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely



Neil Crowther
Group Head of Planning