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Arun Civic Centre
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Planning General Enquiries
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Our Ref: BN/69/16/PL
Your Ref:

Please ask for:
Charlotte Spencer
01903 737711

Dear Mrs Celia Bedford

9th January 2017

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission

Development 5 no. dwellings comprising 2 no. 4- bed houses, 2 no. 3- bed houses and 1 no. 3- bed bungalow, with access and ancillary works
Location Land East of Toll Cottage Lake Lane Barnham

Thank you for your recent application which I received on 13th December 2016. It is being validated by Charlotte Spencer who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please annotate the dimensions showing the distance between the proposed works and boundary lines

The Location of Artificial Refugia drawing does not measure to the stated scale;

The street scene does not measure to the stated scale;

The size of the window is inconsistent between the first floor plan and west elevation of plot 3

If Lake Lane is a public highway please at WSCC to Certificate of Ownership B as you are proposing a crossover

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **23rd January 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL' followed by a stylized flourish.

Karl Roberts
Director Planning & Economic Regeneration