



Prime Oak Limited
Whitehouse Farm
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South Staffs
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Arun District Council
Arun Civic Centre
Maltravers Road
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West Sussex BN17 5LF
Planning General Enquiries
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website: www.arun.gov.uk/planning

Our Ref: BN/38/18/L

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

18th September 2018

Dear Mr Elvridge

Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Application for Listed Building Consent

Development Listed building consent for an annexe extension ancillary to the main dwelling.
Location Parsonage Farm House Lake Lane Barnham

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

The south west and south east elevations and floor plan do not accord. Please amend accordingly.

I understand that the windows may be difficult to see because of the oak weather boarding, but the existing and proposed ground floor plans and the proposed first floor plans still need to show the openings to coincide with the proposed floor plans. You may want to show the openings in a different colour to make it clear.

Also, because the dormer windows are in the roof, a proposed roof plan showing the windows in the roof would get over this problem.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **2nd October 2018**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a dot.

Neil Crowther