



Arun District Council
 Maltravers Road
 Littlehampton
 West Sussex BN17 5LF
 Tel: 01903 737756
www.arun.gov.uk

Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

Suffix

Property Name

Green Acres

Address Line 1

Lake Lane

Address Line 2

Address Line 3

West Sussex

Town/city

Barnham

Postcode

PO22 0AE

Easting (x)

496630

Northing (y)

104687

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

The site area is subject to a Tree Preservation Order – (Reference – TPO/BN/1/13). The TPO within the site area includes groups of mixed species trees of Alder, Ash, Oak, Lime, and Sycamore. Running along the southern edge of the site area there is a further TPO between the property boundaries of mature Alder trees – 151 no. Tree Preservation Order – (Reference – TPO/BN/2/18). The attached tree works application package seeks to update the tree surgery works proposed to the northern and southern site boundary surrounding the mostly easterly dwelling house.

Applicant Details

Name/Company

Title

Mr

First name

Joe

Surname

Jackson

Company Name

Lizard Landscape Design and Ecology

Address

Address line 1

Lizard Landscape Design and Ecology

Address line 2

The Old Bank

Address line 3

Worthing

Town/City

West Sussex

Country

UK

Postcode

BN14 7LH

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details



Agent Details

Name/Company

Title

Mr

First name

Joe

Surname

Jackson

Company Name

Lizard Landscape Design and Ecology

Address

Address line 1

Lizard Landscape Design and Ecology

Address line 2

34 South Street

Address line 3

Tarring

Town/City

Worthing

Country

UK

Postcode

BN14 7LH

Contact Details



What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

- ☒ Yes
☐ No

Do you know the Tree Preservation Order reference number(s)?

- ☒ Yes
☐ No

Please enter the title or number for each relevant Tree Preservation Order

The site area is subject to a Tree Preservation Order – (Reference – TPO/BN/1/13)

Please indicate whether the reasons for carrying out the proposed works include any of the following.

If so, your application **MUST** be accompanied by the necessary evidence to support your proposals ([see guidance notes for further details](#)).

Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

- ☐ Yes
☒ No

Alleged damage to property - e.g. subsidence or damage to drains or drives.

- ☐ Yes
☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

- ☐ Yes
☒ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' **MUST** be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

☒ Yes

☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

- Location Plan;
- Existing Tree Schedule and Schedule of Tree Works;
- Tree Retention and Protection Plan;
- Tree Works Application Report and Appendix 01 - Site Photographs.

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

The Lake Lane site area is currently subject to a planning approval for residential development (BN/69/16/PL). The tree protection scheme was approved by the LPA as Condition No. 03 under this planning approval. The proposed scheme includes 5 no. residential dwellings, access road, and car parking areas which is currently being constructed on site. The scheme proposals include the realignment of the existing footpath / cycleway link alongside the proposed access driveway along the southern edge of the site area which links from Lake Lane to the east to Nightingale Lane in the west.

The site area is subject to a Tree Preservation Order – (Reference – TPO/BN/1/13). The TPO within the site area includes groups of mixed species trees of Alder, Ash, Oak, Lime, and Sycamore. Running along the southern edge of the site area there is a further TPO between the property boundaries of mature Alder trees – 151 no. Tree Preservation Order – (Reference – TPO/BN/2/18).

The attached tree works application package seeks to update the tree surgery works proposed to the northern and southern site boundary surrounding the mostly easterly dwelling house. The proposed tree surgery works are outlined below.

T08 - Acer pseudoplatanus (Sycamore)

(Subject to Tree Preservation Order No. TPO/BN/1/13 (Group 3) issued by Arun District Council)

T08 is located to the northern site boundary to the eastern end. Ivy, nettle and a self-seeded Elm grow at the base. The tree has 1 no. dominant leader and a mature primary scaffold arising from the base to the southern aspect. There is minor deadwood throughout the tree canopy and the tree is ivy clad to 10.0m height. The tree is largely excurrent in form and in a good condition.

T08 - Tree Surgery Works – Tree to be crown reduced overall to the southern canopy aspect by 3.0 metres away from the proposed dwelling house and crown lifted with the removal of the lower southern limb to the base of the tree extending over the site area adjacent to the proposed dwelling house as shown in the attached photographs.

T13a - Mixed-Species Tree Group - Quercus robur (Oak)

T13a is part of a mixed-species tree group of 1 no. Sycamore and 2 no. Oak of similar size and impeded by tree belt (TL 14) to the southern site edge. There is light ivy cover, nettle, and bramble covering the base of all 3 no. trees. Ivy is growing into the lower tree crown up to 5.0m. There is minor dead wood within the oak tree with growth considered slow. The overall condition is deemed to be fair and the oak trees have some potential of becoming future specimens.

T13a - Tree Surgery Works – Tree to be crown reduced to the northern canopy aspect by 3.0 metres away from the proposed dwelling house and crown lifted to 4.0 metres height to the northern side of the tree canopy adjacent to the proposed dwelling house as shown in the attached photographs.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and

- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

☒ Yes

☐ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

☐ Yes

☒ No

Declaration

I / We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

[Redacted Signature]

Date

17/03/2022