



Mr M C Key
Clytha
Yapton Road
Barnham
West Sussex
PO22 0BA

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
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Our Ref: BN/30/18/NMA
Your Ref:

Please ask for:
Mrs J Grieves
01903 737500 x 37448

Dear Mr Key

9th July 2018

Section 96A of the Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) - Article 10

Application for A Non-material Amendment Following a Grant of Planning Permission

Development Application for a non-material amendment following a grant of planning permission
BN/20/17/HH - extend to width of house. Replace replica roof with tiled roof. Remove
window on left hand side

Location Clytha Yapton Road Barnham

Thank you for your recent application which I received on 26th June 2018. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

The declaration has not been dated. Please forward a fully signed and dated application form.

Please forward plans to scale.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **23rd July 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning