



VALIDATION CHECKLIST

HOUSEHOLDER APPLICATION FOR PLANNING PERMISSION FOR WORKS OR EXTENSION TO A DWELLING

Three copies of all documents unless stated otherwise or submitted electronically. This form must be completed in accordance with the Arun District Council Validation checklist National and Local list of requirements. Failure to complete all boxes will result in your application being returned as invalid.

	YES	N/A
Completed form	<input checked="" type="checkbox"/>	
Completed Ownership Certificate	<input checked="" type="checkbox"/>	
Agricultural Holdings Certificate	<input checked="" type="checkbox"/>	
Design and Access Statement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The appropriate fee (if n/a, why?)	<input type="checkbox"/>	<input type="checkbox"/>
Location plan	<input checked="" type="checkbox"/>	
Block or Site plan	<input checked="" type="checkbox"/>	
Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Floor plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sections and finished floor and site levels	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LOCAL REQUIREMENTS	YES	N/A
Flood Risk Assessment	<input checked="" type="checkbox"/>	
REQUIREMENTS FOR DOMESTIC MICROGENERATION EQUIPMENT/WIND TURBINES		
For all wind turbines:		
Manufacturer's specification	<input type="checkbox"/>	<input type="checkbox"/>
For free standing equipment:		
Site plan to show position of equipment at 1:200	<input type="checkbox"/>	<input type="checkbox"/>
Elevations at a scale of 1:50/1:100	<input type="checkbox"/>	<input type="checkbox"/>
For equipment attached to a roof:		
Existing roof plans at a scale of 1:50/1:100	<input type="checkbox"/>	<input type="checkbox"/>
Proposed roof plans at a scale of 1:50/1:100	<input type="checkbox"/>	<input type="checkbox"/>
Elevation of wind turbine/solar panels at a scale of 1:50/1:100	<input type="checkbox"/>	<input type="checkbox"/>
For solar panels, section through roof at scale of 1:20	<input type="checkbox"/>	<input type="checkbox"/>
For equipment attached to a wall:		
Existing elevations at a scale of 1:50/1:100	<input type="checkbox"/>	<input type="checkbox"/>
Proposed elevations at a scale of 1:50/1:100	<input type="checkbox"/>	<input type="checkbox"/>
NEW VEHICULAR ACCESS AND ALTERATIONS TO EXISTING		
Site Plan to mark the width and location of any new or widened access in red (use second site plan if necessary) as well as visibility splays and sightlines. Existing access marked if different to position of proposed.	<input type="checkbox"/>	<input type="checkbox"/>
BOUNDARY WALLS, GATES, FENCES		
Site Plan showing existing and proposed position of wall/gate/fence in red at 1:200/1:500	<input type="checkbox"/>	<input type="checkbox"/>
Elevation of wall/fence at 1:50/1:200 (2 elevations or more required for corner sites)	<input type="checkbox"/>	<input type="checkbox"/>