



Mrs A Lavington
Watermead
Yapton Road
Barnham
West Sussex
PO22 0BQ

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: BN/24/13/NMA

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

2nd September 2013

Dear Mrs Lavington

**Section 96A of the Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended) - Article 9**

Application for Non Material Minor Amendment

Development Application for a non material amendment following a grant of planning permission BN/24/10/ for window changes to west elevation, additional window above porch, reduced size window (top left), addition of new roof per plan and window on west elevation.

Location Watermead Yapton Road Barnham

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

No fee accompanied your application. Please send a cheque for the required fee of £28.00 to this office.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **16th September 2013**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a long, sweeping underline.

Karl Roberts