

Keith Wiseman
26 Farrow Drive
Barnham
PO22 0FN

Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF

Tel: 01903 737756
Email: planning@arun.gov.uk
www.arun.gov.uk/planning
Please ask for: Breezie Allwright
Email: breezie.allwright@arun.gov.uk
Telephone: 01903 737500
Our Ref: BN/17/26/T
Your Ref:
Date: 13th February 2026

Dear Mr Wiseman,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: The Tree in question is opposite no 24 Farrow Drive and adjacent to my property. Application to cut the canopy back, Ref BN/142/22/T was made in Dec 2022 by Redrow Builders who merely cut the tree back to prevent it encroaching our land nearest to the building works. In the years that has passed the tree is now nearly over my house and most definitely over my land. The land it sits in is owned jointly by all residents of Windmill Views Management Company (Barnham) Ltd, of which both myself and the owners of 24 are part of. When the tree was cut back in 2022 I do not believe it was done properly and the canopy appears unbalanced. This is only based on my opinion having lived with an oak tree subject to a TPO for 11 years prior to moving to West Sussex. The application is simply to cut back the canopy by a registered tree specialist so that it remains healthy but does not encroach over my land or more importantly towards my house.

Location: 26 Farrow Drive Barnham PO22 0FN

Thank you for your recent application which I received on 6th February 2026. It is being validated by Breezie Allwright who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

Please clarify the height and spread of the tree after the proposed works.

Please specify the species of tree.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

If providing additional documents or information, please email it to: planning.responses@arun.gov.uk with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **27th February 2026** or your application will be closed as incomplete and where a fee has been paid, I will retain £40.00 (or the entire fee, if less than £40.00) to cover the cost of administering the return. If you have difficulty meeting this deadline please contact the above officer to agree an extension to this time scale. Once the application has been closed, you will need to submit a fresh application if you still want to proceed.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>