

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



From: Julie Grieves

Sent: Tuesday, January 2, 2024 9:52 AM

Subject: BN/17/21/PL - The Cottage, Highground Lane

Dear Mr Akmenkalns,

I am emailing you today with regards to the above application and CIL.
A commencement notice was received in February 2023 and Self Build relief was granted on the development reducing the CIL Charge to zero. One of the conditions of receiving this was that you must submit a Form 7 Self Build Form Part 2 within 6 months of completing the build. Could you confirm whether the build has been completed and forward the relevant evidence as required per the Form 7 Part 2.

Please email the Form 7 Part 2 form and necessary evidence to cil@arun.gov.uk (the evidence required is stipulated on the form which can be found online at www.arun.gov.uk/cil)

Failure to provide this within 6 months of completion is a disqualifying event and will result in loss of relief and full payment due immediately.

If you have not yet completed works, please ignore this email but send the documents as soon as you have.

Many thanks,

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947

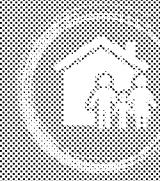
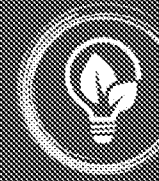
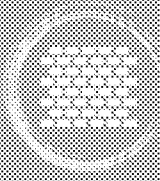
E: julie.grieves@arun.gov.uk

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Our priorities...

 Improving the wellbeing of Arun	 Delivering the right homes in the right places	 Supporting our environment to support us	 Fulfilling Arun's economic potential	 
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