

RPS Group  
Lakesbury House  
Hiltingbury Road  
Chandler's Ford  
SO53 5SS

Please ask for: Nicola Moore  
Email: [nicola.moore@arun.gov.uk](mailto:nicola.moore@arun.gov.uk)  
Telephone: Ext 37944  
Our Ref: BN/109/21/T  
Your Ref:  
Date: 10th August 2021

Dear Mr Kowalczyk,

**Town & Country Planning Act 1990 (as amended)**  
**Town & Country Planning (Tree Preservation) (England) Regulations 2012**

**Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)**

**Development:** TPO/BN/1/15 - T7 Poplar. Remove due to species being unsuitable for the location and replace with x1 Acer campestre  
TPO/BN/1/15 - T8 Poplar. Remove due to species being unsuitable for the location and replace with x1 Alnus glutinosa  
TPO/BN/1/15 - T9 Poplar. Remove due to species being unsuitable for the location and replace with x1 Alnus glutinosa  
**Location:** 26 Songthrush Lane Barnham PO22 0AE

Thank you for your recent application which I received on 6th August 2021. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

T9 is not shown on the submitted plan. Please amend accordingly and re submit.

T7 is shown on the submitted plan as removed as part of planning app. Please amend accordingly and re submit.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **24th August 2021** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>