

Mr C Tomkins
Beech Cottage
99A North Bersted Street
Bersted
PO22 9AF

Please ask for: Mrs D Johnson
Email: daun.johnson@arun.gov.uk
Telephone: 01903 737762
Our Ref: BE/95/21/DOC
Your Ref:
Date: 14th June 2021

Dear Mr Tomkins,

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015

Approval of matters reserved by condition

Development: Approval of details reserved by condition following BE/133/16/PL relating to conditions 9-landscape scheme, 10-dust bin enclosure, 11-placement of 4 nesting opportunities & roosting structure, 12-cycle parking, & 16-lighting details.
Location: Beech Cottage 99a North Bersted Street Bersted PO22 9AF

Thank you for your recent application which I received on 7th June 2021. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

An incorrect application form has been submitted. Please provide the correct form, titled 'Approval of Details Reserved by Condition...'.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <https://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **28th June 2021** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www.arun.gov.uk/planning> and click into Local Planning Application Finder.